

Faculty Executive Committee Meeting
September 24, 2019
3 pm S-316
Tentative Agenda

1. Approval of Agenda

2. Approval of Minutes 8-27-19 meeting –**Ted Rosen**

3. Interim President Timothy Lynch

Items from the President

- Academic master planning process.

Items for the President

- B-Tech-current status
- WI recertification- role of Senate committee and role of department chairpersons and governance
- results and proposed goals in the Strategic Plan
- SGA President Matters (see below)

4. Treasurer's Report: Faculty Account –**Margot Edlin**

5. Faculty Website: Status Report –**Marvin Gayle**

6. Chairperson's Report –**Philip Pecorino**

UPDATES:

- Email restoration proposal
- QCC FACULTY GOVERNANCE LEADERS EVENTS: TENTATIVE CALENDAR 2019-2020-see attached
- Criteria for Tenure and Promotion and Online Degrees-Need for clear Statement from President and P&B
- Middle States Team Report: Recommendations and Suggestions
- Planning for Use of New Building on Cloverdale Boulevard-Part of Facilities Plan

7. Assessment of Governance

8. Faculty Meeting -- Planning for October 2019 Rooms, Tables, Chairs and Cuisine Decision-**Alicia Sinclair**

TOPIC: Academic Standards and revision of remediation efforts in CUNY

Panel: VP Palmer, Dean Pullin, Chairs Maloy and Mercedes-Franco and other faculty

9. Fall 2019 Faculty Survey –CUNY Safety and IT services for faculty-in progress

10. Faculty Voting run by the FEC for Fall 2019-QCC Faculty Bylaws Changes

11. Review of the College Budget- In progress with VP of Administration and Senate Budget Advisory Committee Report on 9-19-19 meeting of the Academic Senate Budget Advisory Committee meeting

12. Review of the Student Technology Fee (STF) Budgets for last three years-

- Recent CUNY Provost Action
- Composition of STC
- Valid uses of fees
- Transparency-reaching out to students , presenting the STF Plan to students
- Twice a year Report on progress on STF Plan
- Keeping STF Plan on website

13. Possible Academic Senate Actions:

- Efforts to bring a restoration of academic department email distribution lists access and opt out dialogue lists for Faculty and Community—in progress
- Religious Observances and class schedules-sent to Academic Senate-report expected by May 2019
- Ombudsman-no action as yet
- Anti Bullying-no action as yet

14. Old Business

15. New Business

Faculty Executive Committee Meeting
August 27, 2019
3:05 pm - 4:20 pm in S 316
Minutes

Faculty Executive Committee (“the Committee”) Members Present: Philip Pecorino (hereafter referred to “the Chair” or “the Chairperson”) Edmund Clingan, Margot Edlin and Ted Rosen.

Members Absent: None

Others Present: None

The Chairperson called the meeting to order at 3:05 pm.

1. Proposed Agenda

The proposed agenda was approved.

2. The minutes from the Committee’s meeting of May 28, 2019 were approved by a vote of 4 to 0. Marvin Gayle, Alicia Sinclair and Cheryl Spencer abstained.
3. Treasurer’s Report - The Treasurer, Margot Edlin, presented the Treasurer’s Report, a copy of which is attached hereto and made a part hereof as Attachment A.
4. Faculty Website: Status Report – The Committee’s webmaster, Marvin Gayle reported that the Committee’s website is up to date with the exception of a few of the most recent items which will be posted shortly.
5. Chairperson’s Report –

The Chairperson presented the Chairperson’s Report as follows:

- The Chairperson reported that he spoke with Dr. Steven Dahlke, the Chair of the Steering Committee of the Academic Senate. The two of them will inform each other of their respective meetings with the President.
- The faculty will vote this semester to amend the By-Laws. There will be a few proposed amendments, most of which will involve the procedures of the Academic Review Committee (“the ARC”) to make such procedures more in accordance with principles of due process. It was also discussed that the ARC should make an annual report to the faculty.
- Criteria for Tenure and Promotion and Online Degrees – Need for clear statement from the President and the P&B. The Chair reported that there was no response as of yet to the request for a clear statement for the criteria for online degrees with respect to tenure and promotion.
- Email restoration proposal - The Chairperson reported that he spoke with Dr. Steven Dahlke, the Chair of the Steering committee of the Academic Senate, concerning a statement to be issued concerning the restoration of the email system. The matter should be on the calendar of the Academic Senate in September or October.
- QCC Faculty Governance Leaders Events Tentative Calendar for 2019-2020 was attached to the agenda to the meeting and was reviewed.

- There was discussion regarding the Recommendations and Suggestions from the Middle States Team Report. The Chairperson will keep the Committee advised if there are developments with respect to these Recommendations and Suggestions.
 - Planning for the use of the new building on Cloverdale Boulevard - The planning for this building will be part of the College's Facilities Plan.
6. Assessment of Governance – The Chairperson reported that there was nothing new with respect to this item as of now.
 7. Faculty Meeting - Planning for the Fall Faculty Meeting which will be held on October 23, 2019 - There was discussion of the Fall 2019 Faculty Meeting. Possible topics for that meeting were discussed including the CUNY Diversity Program and academic standards and the revision of remediation efforts in CUNY.
 8. Fall 2019 Faculty Survey – CUNY IT services for faculty – Questions will be sent out during the fall semester regarding IT services for faculty.
 9. Faculty voting run by the FEC for Fall 2019-QCC Faculty By-laws Changes – This item had been discussed as part of the Chairperson's report earlier in the meeting.
 10. Review of the College Budget – The Chairperson has been working on the review of the College's budget with the Vice-President of Administration and the Senate Budget Advisory Committee.
 11. Review of the Student Technology Fee Budgets for the last three years – underway with SGA. The Chairperson noted that no member of the Committee is a member of the Student Tech Fee Committee and he asked the members of the Committee if they would volunteer.
 12. Review of Faculty Associated with Pre-College, Continuing Education and Workforce Development – There was discussion of what responsibility, if any, the Committee has with respect to those instructors teaching in the Pre-College, Continuing Education and Workforce Development programs. There was discussion as to whether these instructors were faculty represented by the Committee and whether or not these individuals are, or should be, entitled to vote for members of the Committee.
 13. Possible Academic Senate Actions:
 - Efforts to bring a restoration of academic department email distribution lists access and opt out dialogue lists for Faculty and Community. It was mentioned that this matter is in progress.
 - Religious observances and class schedules – This matter will be on the agenda of the Academic Senate in September or October.
 - Ombudsman – The Chairperson reported that no action had been taken on this matter as of yet.
 - Anti Bullying – The Chairperson reported that no action had been taken on this matter as of yet.
 14. Old Business – There were no other old business matters discussed.
 15. New Business – There was discussion of Active Shooter Drills. It was mentioned that some departments had had such drills. There was discussion whether there should be more such drills.

The meeting adjourned at 4:20 pm.

Respectfully submitted,
Ted Rosen,
Secretary

16.

September 24, 2019

Treasurer's Report

Faculty Association Account

Date	Description	Amount: Checking	Amount: Money Market	Balance: Checking	Balance: Money Market
1/31/19	Reimbursement to M. Gayle for Survey Monkey	\$37.00		\$1,279.00	
3/5/19	Payment of Full Page Ad for Gala journal	\$500.00		\$779.00	
3/14/19	Reimbursement to M. Gayle for Survey Monkey	\$37.00		\$742.00	
3/14/19	Transfer funds to checking		\$1500	\$2,242.00	\$8,551.36
3/20/19	Payment to Metropolitan Foods	\$2,560.00		-\$318.00	
3/22/19	Deposit Faculty Dues	\$420.00		\$102.00	
3/26/19	Transfer funds from Money Market to Savings	\$2,000.00	-\$2,000.00		
4/3/19	Deposit	\$260.00		\$2,260.00	
4/11 – 5/20/19	Deposits	\$80.00			
5/19	Fees – stop check and maintenance	\$55.00			
9/20/19	Reimbursement to Marvin Gayle: SurveyMonkey	\$276.00			
9/23/19	Dues deposit	\$20.00			
	Current Balance			\$1,909.18	\$6,809.33
	Total Balance				\$ 8,718.51
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Treasurer's Report
Tuesday, September 24, 2019
Submitted by Margot Edlin, Treasurer
Current Balance: \$8,718.51
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<u>Administration:</u> Call 18/19 Steele 18/19	<u>Art & Design</u> Mauro 18/19 Tekleab 18/19 Wentrack 18/19 Mauro 20/21	<u>Library</u> Galvin 18/19 Wengler 18/19 Williams 18/19	<u>Music</u> Berkhout 18/19 Chang 18/19 Dahlke 18/19 Litroff 18/19
<u>History</u> Clingan 24/25 Hall 18/19 Tai 18/19 Van Els 18/19 Visoni 18/19	<u>Engineering Technology</u> Asser 18/19 Birchfield 19/20 Gayle 27/28 Lam 19/20	<u>Counseling</u> Capozzoli 18/19 Fletcher-Anthony 21/22 Urcioli 18/19	<u>Physics</u> Cheung 18/19 Depihawala 18/19 Holden 20/21 Lieberman 18-19 Riegel 21/22
<u>Business:</u> Ford 19/20 Hammel 20/21 Kolios 19/20 Masterson 18/19 Manzo 18/19 Rosen 18/19 Murolo 28/29 Ulrich 18/19 Volchok 18/19	<u>English</u> Anderst 19/20 Bateman 20/21 Bogacka 18/19 Byas 20/21 Carroll 18/19 Cercone 21/22 Cimino 19/20 Counihan 20/21 Darcy 19/20 Edlin 19/20 Fragopoulos 19/20 Humphries 18/19 Jacobowitz 21/22 Katz 18/19 Kuszai 18/19 Lane 19/20 Lago 18/19 Lau 18/19 Maloy 21/22 McAlear 18/19 Miller 18/19 Murley 20/21 Murray 18/19 O'Donnell 19/20 Ridinger-Dotterman 20/21 Rochford 18/19 Rothman D. 18/19 Rothman T. 21/22 Shaheen 18/19 Schrynemakers 18/19 Sexton 20/21 Talbird 18/19 Toohey 18/19 Tuszyńska 19/20 Ye 21/22	<u>Social Sciences</u> Culkin 18/19 Gilleaudeau 25/26 Goldhammer 20/21 Honey 19/20 Jankowski 21/22 Kincaid 20/21 Pecorino 27/28 Peller 18/19 Poulsen 18/19 Roberston 18/19 Traver 18/19	<u>Nursing</u> Byfield 20/21 Campbell 19/20 Colalillo 21/22 Cupelli 22/23 Menendez 18/19 Molloy 19/20 Rosa 18/19 Riehurt 18/19 Spencer 19/20 Stroehlein 18/19 Tarasko 18/19 Weber 18/19

<p><u>Biological Sciences and Geology</u></p> <p>Gadura 18/19 Tawde 21/22 Timbilla 20/21 Stark 18/19</p>	<p><u>Health, Physical Education and Dance</u></p> <p>Desepoli 18/19 Garcia 19/20 Iconis 18/19 Salis 19/20 Sinclair 18/19 Kim 18/19</p>	<p><u>Mathematics and Computer Science</u></p> <p>Bertorelli 19/20 Carvajal 19/20 Cheng 20/21 Cifone 18/19 Franco 19/20 Holt 18/19 King 18/19 Khomyak 19/20 Lee 19/20 Liu 18/19 Molina 19/20 Pham 18/19 Pinheiro 18/19 Ren 27/28 Russell 22/23 Sassoulas 18/19 Soonza 18/19 Sosnovski 18/19 Stroumbakis 23/24 Wajngurt 18/19 Yao 20/21 Yildrim 18/19</p>	<p><u>Speech Communication And Theatre Arts</u></p> <p>Adair 19/20 McGill 19/20 Van Der Horn-Gibson 18/19 Vogel 19/20</p>
<p><u>Foreign Languages and Literature</u></p> <p>Ansani 18/19 Avens 18/19 Ferrari-Bridgers 21/22 Ellis 18/19 Lai 18/19 Osorio 21/22 Raya 18/19 Reeves 18/19 Ruiz 18/19 Sabani 18/19 Sanchez 18/19 Thompson 20/21</p>	<p><u>Chemistry</u></p> <p>Kolack 18/19 Lall-Ramnarine 27/28 Sarno 18/19 Rutenburg 27/28 Hemraj-Benny 20/21</p>		<p><u>CETL/ACC</u></p> <p>Pranci 18/19 Perez 19/20</p>

From: Pecorino, Philip

Sent: Saturday, September 7, 2019 8:30 AM

To: _Faculty Executive Committee <_FacultyExecutiveCommittee@qcc.cuny.edu>; Dahlke, Steven <SDahlke@qcc.cuny.edu>; Katz, Zivah Perel <ZKatz@qcc.cuny.edu>; Urciuoli, Jannette A. <JUrciuoli@qcc.cuny.edu>; Francis, Leslie <LFrancis@qcc.cuny.edu>; Zinger, Lana <LZinger@qcc.cuny.edu>

Subject: FEC Chair Meeting with QCC SGA President

Colleagues:

I met with the QCC SGA President 9/4/19, Ankush Gaba aka Ankush Gara <Ankush.Gara44@student.qcc.cuny.edu>

We went over last academic year's items (see below) and then we went over what the current SGA is interested in.

Library:

SGA wants more quiet areas for study. In the library they want:

1. the large circular tables decreased and study carrels installed
2. increase in silent study area
3. spaces for one or small number of students to reserve for study and group work
4. if library hours cannot be increased due to labor cost then students should have access to loaner laptops for overnight use. Some students have no access to computers and the internet except on campus.
(NOTE: Chief Librarian is working with IT on having refurbished laptops made available for this purpose. 20+ may be given over shortly.)

Cafeteria and Food on Campus:

Students are quite displeased with the type and quality of the food on campus. Food offered by the vans parked on 56 ave appears better to many. QCC cannot change the current vendor (Metropolitan). There is one more year on the contract. After that QCC may be limited by CUNY on which vendor it will use.

Students want to consider their options and perhaps protest and take actions that might lead to the vans coming onto campus until there is a new vendor.

Due to work on the kitchens the cafeteria will be closed in January and longer and then vans will come onto campus but it is not clear whether they will be operated by Metropolitan or some other.

New Building:

While the Academic Senate Steering committee reports that Interim President Tim Lynch has informed them that acquisition will not take place until 2020 the student government President reports that he has been informed that the College has no say on how it will be used.

I informed President Gaba that the Academic Senate has power given by the CUNY BOT to determine how new facilities are to be used "The establishment and location of new units of the College" There are measures that could be taken by the Senate to insure that decisions about the use of the building will be made via shared governance.

Freedom of Speech

We spoke of CUNY wide actions to secure a policy recognizing the right of members of CUNY to Freedom of Expression.

Working together:

We spoke of several matters on which Faculty are supportive of student interests and rights and of how students might support faculty interests.

We are agreed that:

- there should be no prior approval needed for student flyers and posters
- students and faculty should be on the facilities planning group and involved in decisions on the new building
- the Governance Plan needs to be amended so that students have a possible way to amend it
- student legal rights concerning religious observances need to be acknowledged
- faculty should have access to the email system as they once had

Philip A. Pecorino, Ph.D.

Chairperson, 2017-2020

Faculty Executive Committee

Queensborough Community College, CUNY

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ppecorino@qcc.cuny.edu

website:

QCC SGA President on these matters (2018-2019):

- NEW QCC Building
- Food Service- contracting with more than one service-expanding food prep area
- Parking and possibility of multi-level garage
- QCC guidelines for the posting of print materials on campus
- Informing Students of their rights for religious observances
- Support for Proposal for a QCC College Policy regarding email
- Amendments to the QCC Governance Plan

QCC FACULTY GOVERNANCE LEADERS EVENTS: TENTATIVE CALENDAR 2019-2020

FEC Meetings	Academic Senate	PSC Meetings EC 3-4pm GEN 12-2 Oakland	QCC General Faculty Meeting	Department Chairs Meet alone	Department Chairs with Provost	CAPC Meetings A-502D 3pm
Fourth Tuesdays 3-5pm S316	Second Tuesdays 3-5pm M-136	EC and Chapter General Mtgs	Wednesday 12-2pm. M-136	Second Tuesdays 2-3pm	First Tuesdays 3-5pm	
August 27						
September 24 w/President	September 10	Sept 17 EC		September 10	Sept 3	Sep 18
Oct 22	Oct 15	Oct 2 Chapter mtg	Oct 23	Oct 15	Oct 1	October 16
Nov 26	Nov 12	Nov 19 EC Nov 20 Chapter		Nov 12	Nov 5	November 13
Dec 24 No mtg	Dec 10	Dec 17 EC		Dec 10	Dec 3	December 18
Jan 28						
Feb 25	Feb 11	Feb 18 EC Feb 26 Chapter		Feb 11	Feb 4	February 19
Mar 24 w/President	Mar 10	Mar 17 EC	Mar 25	Mar 10	Mar 3	March 18
Apr 28	Apr 21	Apr 7 EC Apr 29 chapter		Apr 21	Apr 7	April 15
May 26	May 12	May 19 EC		May 12	May 5	May 13