

Faculty Executive Committee Meeting
February 26, 2019
3:20 pm - 4:40 pm in S 316
Minutes

Faculty Executive Committee (“the Committee”) Members Present: Edmund Clingan, Margot Edlin, Marvin Gayle and Ted Rosen

Members Absent: Philip Pecorino (hereafter referred to “the Chair” or “the Chairperson”), Alicia Sinclair and Cheryl Spencer

The Acting Chairperson, Edmund Clingan, (hereafter referred to “the Acting Chair” or “the Acting Chairperson”), called the meeting to order at 3:20 pm.

1. Proposed Agenda

The date of the minutes of the prior meeting, as stated in the proposed agenda, was corrected to January 29, 2019 and as corrected, the proposed agenda was approved.

2. The minutes from the Committee’s meeting of January 29, 2019 were approved by a vote of 3 to 0, with Marvin Gayle abstaining.

3. Treasurer’s Report - The Treasurer, Margot Edlin, presented the Treasurer’s Report, a copy of which is attached hereto and made a part hereof as Attachment A. The Treasurer also reported that the bank account was switched from paper statements to online banking to save fees and that she is also exploring the possibility of establishing a system for the faculty to pay dues through wireless debit and credit payments. The Treasurer also discussed arrangements for payment of the lunch bill for the upcoming March 20, 2019 faculty meeting.

4. Faculty Website: Status Report – The Committee’s webmaster, Marvin Gayle reported that the Committee’s website is up to date with the exception of a few of the most recent items which will be posted shortly.

5. Chairperson’s Report

The Acting Chairperson presented the Chairperson’s Report (updates) as follows:

- College P&B compliance with BOT policy - The Acting Chairperson reported that a request was sent to the President on February 13, 2019 and that in a reply of the same date, the President indicated that there will be compliance with BOT ByLaws.
- Coache Survey effort to secure faculty participation – invitations to participate in the survey have been sent to faculty by QCC and COACHE.

6. Dinner Invitation to the President and to the Provost – The possibility of the FEC inviting the President and the Provost to dinner off campus at Pappazio, a restaurant on Bell Blvd, was put off to the next meeting of the Committee. It was suggested that if we have the dinner, Vice-President Sherri Newcomb should also be invited.

7. Faculty Meeting - Planning for the March, 2019 Faculty Meeting - There was discussion of the upcoming March 20, 2019 Faculty Meeting. Arrangements for the room and tables have been made by Alicia Sinclair. Topics for discussion at the March 20th Faculty Meeting were discussed including: FEC activities on behalf of the faculty; the results of faculty surveys dealing with educational technology, the Governance Plan Amendments and the Faculty

By-Law Amendments; upcoming Middle States team visit including schedule, possible topics and concerns to be discussed by Dean Arthur Corradetti; CUNY Diversity Program including funding, QCC possibilities and suggestions possibly to be discussed by Dean of Faculty David Humphries.

8. Spring 2019 Faculty Survey – the results of the survey have been distributed and it was discussed that we can review and digest these results.
9. Elections to be run by the FEC in spring 2019 – This topic was put over to the next meeting of the Committee.
10. Review of the College Budget – It was reported by the Acting Chairperson that this matter is in progress. The Chairperson has been working on the review of the College's budget.
11. Review of the Student Technology Fee Budgets for the last three years – The review is underway with representatives of the Student Government Association.
12. Review of Faculty Associated with Pre-College, Continuing Education and Workforce Development – There was discussion of whether the continuing education instructors are part of the College's faculty and the PSC's position on the matter.
13. Possible Academic Senate Actions:
 - Efforts to bring a restoration of academic email distribution lists access and opt out dialogue lists for faculty and community – The Acting Chair reported that there has been no further action on this matter to date.
 - Religious observances and class schedules – sent to Academic Senate – report expected by May 2019 - The Acting Chair reported that there has been no further action on this matter to date.
 - Ombudsman – The Acting Chair reported that there been no action on this matter as of yet.
 - Anti Bullying – The Acting Chair reported that there has been no action as of yet.
14. Vetting of proposed amendments to the Governance Documents: Governance Plan, QCC Faculty Bylaws, Academic Senate Bylaws – The survey of the faculty on the proposed changes to the By-Laws started on February 20, 2019 and will continue until March 9, 2019. The faculty referendum on the Governance Plan changes is set for the end of March, 2019, depending on the results of the survey. It was discussed that the biggest issue is the proposed change with respect to who will be the Presiding Officer of the Academic Senate.
15. Old Business – There were no other old business matters discussed.
16. New Business – The Chairperson inquired of the members of the Committee whether there were any other new business matters to discuss. There were no other new business matters discussed.

The meeting adjourned at 4:40 pm.

Respectfully submitted,

Ted Rosen, Secretary