Faculty Executive Committee Meeting
April 24, 2018
3:10 pm-4:30 pm in RFK 206
Minutes

Faculty Executive Committee Members Present: Philip Pecorino (Chair), Edmund Clingan, Margot Edlin, Marvin Gayle, Ted Rosen, Alicia Sinclair and Cheryl Spencer

The Chair called the meeting to order at 3:10 pm.

1. Proposed Agenda
    The proposed agenda was approved.

2. The minutes of the Faculty Executive Committee ("the Committee") meeting of April 12, 2018 were approved by a vote of 7 to 0.

3. Treasurer's Report - The Treasurer, Margot Edlin, presented three reports: (i) Treasurer's Report Faculty Association Account April 24, 2018 for the period from October 25, 2017 through April 24, 2018; (ii) Treasurer's Report Faculty Association Account April 24, 2018 Food Pantry Transactions for the period from October 25, 2017 through April 24, 2018; and (iii) Treasurer's Report for FEC Meeting Tuesday, April 24, 2018. Copies of these three reports are attached hereto collectively and made a part hereof as Attachment A.

4. Faculty Website: Status Report – The Committee's website is up to date.   The meeting agenda and the minutes have been posted except for the last meeting.

5. Chairperson's Report –
The Chairperson presented his report as follows:

    - Draft of CUNY Cloud Service Policy – Update - There was discussion of the draft of the CUNY Cloud Service Policy. The Chair had gathered 150 responses from faculty in response to the proposed CUNY Cloud Service Policy. These responses were sent to CUNY. CUNY has decided to redraft the proposed policy. The redrafting will be done by CUNY's Vice-Chancellor for Legal Affairs working with CUNY's Vice-Chancellor of Research and also CUNY information technology officials. The revised draft policy may be vetted by a faculty group again. There was discussion of the problems with the original draft proposal.

    - Teaching Load Reduction and Reassigned Time – There was discussion of the status of the proposed plans to implement the teaching load reduction. Ninety percent of the community college faculty teach 27 hours each academic year, There was discussion of how the teaching load reduction would be implemented with respect to those faculty who already have reassigned time.

    - Protocol for Integrity of Elections operated by the Committee – There was discussion of the protocol for the integrity of elections operated by the Committee. As set forth in the written proposed protocol prepared by the Chair, the College Office of Human Resources would provide the spreadsheet containing the names and email addresses of the electorate and the Committee would check that the lists are accurate. At least 24 hours before the start of the voting periods, the Committee would allow the candidates to view the lists and then to view how and when the lists are put into the program. This would be done before observers viewing the process on a computer
    - Screen. At the close of the balloting period, the Committee would invite anyone who wished to observe the opening of the program and the viewing of the totals. It was discussed that the

Committee needs a protocol that provides for full transparency and a method of insuring the integrity of the electoral process.

6. Faculty Meeting April 18, 2018, Follow Up – Planning for Fall 2018- There was discussion about the Faculty Meeting that took place on April 18, 2018. The attendance was lower than the attendance at the Fall 2017 faculty meeting. It was stated that this was probably in part due to the fact that the meeting date had been rescheduled.   A substantial amount of food had been left over, but it was not wasted as students ate the food after the meeting. There was discussion about problems with ordering the necessary furniture for the meeting from B&G. There was discussion about the panel discussion that took place during the meeting. There was also discussion about the meeting to be held in the Fall 2018 semester and possible discussion topics for that meeting.   It had been suggested that there be a discussion of Title IX at the next meeting. Other suggestions included a discussion of when the CUNY Alert system is used and a discussion of safety on the campus. It was decided that the QCC director of Security, John Triolo, would be invited to a future Committee meeting.

7. Referendum on Academic Integrity – There was discussion of the referendum on academic integrity the Committee has been conducting. Sixty people voted to date. There had been confusion in the voting process. The vote requires 50% plus 1 of the eligible electorate of 428 for a total of 215 votes required.

8. Elections to Be Run by the FEC in 2018 - There was discussion of the elections to be run by the FEC in the Spring 2018 semester and the number of nominations that have been received to date for the various committees positions. There was discussion and demonstration of a new election program, electionbuddy.com. The cost of the program was $19.00 for up to 350 eligible voters and $89.00 for up to 1,000 eligible voters. It was discussed that the program was relatively easy to learn and use. A question was raised about the relative security of this program as compared with the program currently being used. This will be further investigated.

9. Revision of Governance Plan and Faculty By-Laws: Progress Report – There was discussion that the Committee would discuss at our next Committee meeting, which was scheduled for May 10th, the proposed changes to the Faculty By-Laws prepared by Edmund Clingan and the memorandum of proposed changes to the Governance Plan previously prepared by Ted Rosen. It was agreed that this item would be the only agenda item for the May 10th meeting to permit adequate time to discuss the possible amendments.

10. Old Business – There was no other old business matters discussed.

11. New Business – The Chair inquired of the members of the Committee whether there were any other new business matters to discuss. The following item was brought up.
    - A suggestion had been made at the previous Committee meeting to suggest to the PSC leadership that there ought to be a contractual provision in the new collective bargaining contract providing for the right of CUNY faculty to engage in email communications with other members of the faculty. In response to a suggestion at the previous Committee meeting, a proposed draft contractual provision had been drafted. It was agreed that this draft proposed provision would be reviewed by the Committee members and discussed at a future Committee meeting.

The meeting adjourned at 4:30 pm.

Respectfully submitted,

Ted Rosen, Secretary