

**QCC Distance Education Committee  
Agenda—February 10, 2009  
Room H-345  
4:15 pm**

- 1. Approval of Minutes for the December 9, 2008 Meeting**
- 2. Chairperson's Report**
- 3. Old Business**
  - Joint Recommendation on Student Evaluation
  - Listing of Online classes in Course Catalog
  - Proposal for a new sub-committee of the Distance Education Committee
  - eReserve report—Next Steps
- 4. New Business**
  - Approval of the Guidelines for timely response to students in online classes
- 5. Setting of Time and Location for the March 10, 2009 meeting**