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**Queensborough Community College
The City University of New York**

MINUTES
Of the September 25th, 2018
Academic Senate

President Timothy Lynch called the first regularly scheduled meeting of the Academic Senate to order at **3:15 PM**

I. Attendance:

63 members of the Academic Senate were recorded at the time attendance was taken; 71 members of the Academic Senate were present during the meeting.

II. Consideration of minutes of the May 8, 2018 meeting of the Academic Senate:

A motion was made, seconded, and adopted 67-0-2 to approve the May 8, 2018 minutes as presented (see Attachment A of the September 25, 2018 Agenda).

III. Communications from:

1. President Lynch

The Senate received President Lynch's September 2018 Report (see Attachment B of the September 25, 2018 Agenda.) To see the full report, visit the [Academic Senate website](#).

Senator Clingan, who also chairs the QCC Professional Staff Congress (PSC) chapter, rose and announced that the PSC chapter received an award from New York State United Teachers (NYSUT) for the chapter's work on VOTE COPE and increasing political action in the area.

2. Senate Steering Committee Report

Chair Dr. Joel Kuszai referred to the written report. Secretary Dr. Urciuoli addressed the Senate regarding ADA compliance issues and stressed the importance of having all documents sent to the Steering Committee to be ADA compliant (see Attachment C of the September 25, 2018 Agenda). For the full report, visit the [Academic Senate website](#).

IV. Elections

Faculty Member at Large

46 Nominations for Faculty Member at Large: Vasqen Shekoyan, Pete Mauro, and
47 Rezan Akpinar. Results: Dr. Pete Mauro was elected with 28 votes, Dr. Akpinar
48 received 26 votes and Dr. Shekoyan received 14 votes.
49

50 **V. List of Potential Graduates**

51
52 **June 2018**

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54 A **motion was made, seconded, and adopted 65-0-0** to approve the list of June
55 2018 graduates (see Attachment D of the September 25, 2018 Agenda). Note:
56 student senators not eligible to vote.
57

58 **VI. Annual Reports of the Committees of the Academic Senate**

59 The following committee reports included in the September 25, 2018 Agenda were
60 received by the Academic Senate:
61

- 62 1. Assessment and Institutional Effectiveness (Attachment E)
- 63 2. Committee on Bylaws (Attachment F)
- 64 3. Computer Resource (Attachment G)
- 65 4. Committee on E-Learning (Attachment H)
- 66 5. Environment, Quality of Life, and Disability Issues (Attachment I)
- 67 6. Committee on Food Insecurity (Attachment J)
- 68 7. Library (Attachment K)
- 69 8. Pre-College, Workforce Development and Continuing Education (Attachment L)
- 70 9. Student Activities (Attachment M)
- 71 10. Vendor Services (Attachment N)
- 72 11. WIDWAC (Attachment O)

74 **VII. Monthly Reports of the Committees of the Academic Senate**

- 75
76 • **Committee on Curriculum:** The Academic Senate received the May 2018
77 Monthly Report (see Attachment P of the September 25, 2018 Agenda) and
78 acted on the following items:
79

80 **1. Course Revisions**

81 **BIOLOGICAL SCIENCES AND GEOLOGY DEPARTMENT**

82 BI-110

83
84 A **motion was made, seconded, and adopted 67-0-1** to approve
85 changes to BI-110 in the Biology Department. (See Attachment P of the
86 September 25, 2018 Agenda.)
87

88 **BUSINESS DEPARTMENT**

89 CIS-152

90 A **motion was made, seconded, and adopted 70-0-0** to approve
91 changes to CIS-152 in the Business Department. (See Attachment P of
92 the September 25, 2018 Agenda.)

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2. Course Deletion

DEPARTMENT OF BUSINESS

BU-802

100 A **motion was made, seconded, and adopted 69-1-0** to delete BU-802
101 from the Business Department's course offering. (See Attachment P of the
102 September 25, 2018 Agenda.)

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- **Committee on Curriculum:** The Academic Senate received the September 2018 Monthly Report (see Attachment Q of the September 25, 2018 Agenda) and acted on the following items:

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111

1. Course Revisions

PHYSICS DEPARTMENT

PH-450

112 A **motion was made, seconded, and adopted 69-0-0** to approve
113 changes to PH-450 in the Physics Department. (See Attachment Q of the
114 September 25, 2018 Agenda.)

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2. New Course

ENGINEERING TECHNOLOGY DEPARTMENT

ET-574

120 A **motion was made, seconded, and adopted 71-0-0** to approve
121 changes to ET-574 in the Department of Engineering Technology. (See
122 Attachment Q of the September 25, 2018 Agenda.)

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VIII. Old Business

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None.

IX. New Business

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1. President Lynch shared the following information:
 - No new information regarding the Chancellor's search
 - there is minimum information on the search for the President of QCC.
 - Working on guidelines to allow personnel access to office space outside of normal business hours as long as engaged in working activity and public safety is notified– thank you to VP Falkner for assisting with this

- 136 ○ Food pantry is an institutional priority....
- 137
- 138 2. Senator Bales Chair of the Food Insecurity Committee also spoke highly about
- 139 how the food pantry is being folded into our college community.
- 140
- 141 3. Senator Lieberman announced that two new courses PH 401 and PH 402 need
- 142 to be changed to another number because these numbers were used some time
- 143 ago. He proposed to change them to PH 421 and PH 422.
- 144
- 145 a. Curriculum Committee (verbal presentation by Chair) – **RESOLUTION**
- 146 Senator Holden, Chair of the Curriculum Committee, announced that the
- 147 curriculum committee met, addressed this concern, and passed the
- 148 revision proposed by Senator Lieberman.
- 149

150 **A motion was made, seconded, and adopted 70-1-0** to approve

151 changes to the course numbering of PH-401 and PH 402 to PH 421 and

152 PH 422 respectively in the Physics Department.

153

154 Grace McGee from NYPIRG spoke about the Voter Registration Drive. She

155 thanked everyone who has allowed her to speak in their classes. She asked the

156 faculty to email (Gmcgee@nypirg.org) her a request to either come to their

157 classes or not come.

158

159 The meeting was adjourned at 3:51 PM

160

161 Respectfully Submitted,

162

163 Jannette Alejandra Urciuoli

164 Secretary, Steering Committee of the Academic Senate