

Queensborough Community College

The City University of New York

Academic Senate

Memorandum

To: Emily Tai, Chair, Academic Senate Steering Committee

From: Linda Meltzer, Chair, Bylaws Committee

Date: June 24, 2013

Re: Bylaws Committee, Annual Report 2012-2013

The Committee on Bylaws – 2012/2013

Members:

- Linda Meltzer (Chair)
- Tian Ren (Secretary)
- Bryn Mader
- Eva Goldhammer
- Derek Bruzewicz

Liaisons/Designees:

- Liza Larios (President's Designee)
- Shannon Kincaid (Steering Committee Designee)

Our mission is to consider and make recommendations regarding the Bylaws of the Academic Senate, the Bylaws of the Board of Trustees, and upon request of the Executive Committee of the Faculty and the Bylaws of the Faculty.

Activity

The Committee met on April 12, 2013 and May 8, 2013. Our work this year addressed the following matters:

1. Senate Bylaws Article II Section 2 MEETINGS

This committee recommended adding the following statement:

"Regular meetings shall be held at least four times each full semester on the second Tuesday of each month unless that date falls on a period of recess".

2. Senate Bylaws Article III Section 1 POWERS OF THE ACADEMIC SENATE

This committee recommended adding the following statement:

"As the policy making body of the College, the Academic Senate shall adopt policies not inconsistent with BOT policies and Bylaws and shall be the voice of the academic community of Queensborough Community College of the City University of New York in all matters which shall appropriately be brought before it:

1. Extracurricular programs: athletics and cultural, fine and performing arts.
2. Educational objectives of the College.
3. The establishment and location of new units of the College.
4. The periodic review of all departments of the College with the power to recommend to the Board of Trustees the creation, deletion, or restructuring of departments of the College in consultation with the department(s) in question.
5. The formulation of the policy relating to the admission and retention of students, subject to the guidelines of the Board of Trustees, and curriculum, awarding of College credits, and granting of degrees. In granting of degrees, student members of the Senate shall not vote.
6. The recommendation of search and evaluation procedures.
7. And such other areas affecting the welfare of the institution.

3. Senate Bylaws Article VI Section 1.a.; Section 1.e; Section 1.g. VOTING

This committee recommended adding the following statements:

"Lecturers (full-time), Instructors, and the persons in Registrar series and all individuals in professorial titles who do not hold administrative positions shall have the right to vote for faculty representatives to the Academic Senate and to serve as faculty senators."

"Adjunct faculty shall be permitted to vote for one (1) adjunct representative to the Academic Senate."

"Persons on leave shall retain the right to vote for representatives to the Academic Senate."

The rationale of these Bylaw changes are to conform with the Governance Plan.

The Bylaws Committee for 2013-2014 academic years will be:

Antonella Ansani

Eva Goldhammer (Secretary)

Stephen Hammel

Devin McKay

Tian Ren (Chair)

Tian Ren was elected Chair and Eva Goldhammer was as Secretary for the year 2013-2014.

The Committee will likely consider for Resolution the proposed amendment to the Bylaws of the Academic Senate regarding Article VII which relates to The Committee on Writing in the Disciplines/Writing Across the Curriculum (WID/WAC) upon resubmission from that committee.

There remains no other unfinished business for the Fall 2012 and Spring 2013 semesters. All changes have been forwarded to QCC Webmaster and posted on the QCC governance website as of June 2013

Many thanks to all the members of the Bylaws Committee for their time and help this past year. Welcome to Antonella Ansani, Stephen Hammel, and Devin McKay, the new members of the committee for the year 2013-2014.

Respectfully submitted,

Linda Meltzer, Esq.