

**QUEENSBOROUGH COMMUNITY COLLEGE
THE CITY UNIVERSITY OF NEW YORK**

COMMITTEE ON ADMISSIONS

Of the Academic Senate
ANNUAL REPORT

**ACADEMIC YEAR
08/2011 – 08/2012**

Membership: **Professor G. Colalillo, Nursing - Chairperson**
 Professor E. Clingan, History- Secretary
 Professor R. Aikas, Social Sciences
 Professor K. Ford, Business
 Professor J. Urciuoli, Counseling

Professor S. Hock, Basic Skills, Steering Committee Designee (Non-voting member)
 Eugene Harris, Committee on Committees Liaison
 Ms. Veronica Lukas, Director of Enrollment Management & Student Financial Services (Ex-Officio)
 Ms. J. Guzman, CUNY Office Assistant (Admissions)
 Mr. W. Yarde, Director of Admissions

1. Approval

The Committee on Admissions met (6) times during Academic Year August, 2011 – August, 2012. Below is the disposition of the applications:

Meeting Dates	Total Apps.	Total Apps. Reviewed	DEGREE			NON-DEGREE			NURSING	
			Degree Status Approved	Degree Status Denied	Degree Pending For CCS Decision	NM8 Approved	NM8 Denied	NM8 Pending For CCS Decision	Nursing Approved	Nursing Approved For LA1/HS1
10-14-2011	151	47	16	9	6	0	0	0	5	11
11-11-2011	437	48	25	7	4	1	0	0	2	9
12-02-2011	780	149	19	67	11	1	2	0	11	38
<u>SPRING 2012</u>	<u>1,368</u>	<u>244</u>	<u>60</u>	<u>83</u>	<u>21</u>	<u>2</u>	<u>2</u>	<u>0</u>	<u>18</u>	<u>58</u>
03-14-2012	187	34	6	13	3	1	0	0	5	6
04-19-2012	243	46	10	21	3	1	1	0	8	2
05-17-2012	920	124	21	42	16	2	0	1	17	25
08-28-2012	339	15	0	0	0	0	0	0	1	14
<u>FALL 2012</u>	<u>1,689</u>	<u>219</u>	<u>37</u>	<u>76</u>	<u>22</u>	<u>4</u>	<u>1</u>	<u>1</u>	<u>31</u>	<u>47</u>
TOTAL	<u>3,057</u>	<u>463</u>	<u>97</u>	<u>159</u>	<u>43</u>	<u>6</u>	<u>3</u>	<u>1</u>	<u>49</u>	<u>105</u>

Bylaws Charge: *Formulate and recommend to the Academic Senate matriculation standards governing entrance of students to the various curricula and programs at Queensborough Community College*

- On December 2, 2011, Vice-President Hartigan informed the Committee that CUNY has instructed the College to be more restrictive on admissions. The Committee will continue to scrutinize appeals for re-admission carefully. The Committee will examine all aspects of a student's academic record. It was agreed by all Committee members that applicants with GPA below 1.50 would be considered under special circumstances accompanied by supporting evidence.
- On March 14, 2012, first meeting for Fall 2012, Winston Yarde reported that the freshman numbers for Spring 2012 fell short of expectations, but readmitted and transfer students made up the shortfall. A small number of students could not find classes. Some students were funneled into CUNY Start because there were not sufficient remedial classes.
- Fall the Fall of 2012, the College projects 3400 to 3500 freshman student admissions.
- Changes in Nursing Admissions:
Starting in Fall 2012, all student requesting a nursing major will be admitted as LA1 with a subplan in the health major. These changes were due to financial aid reasons.
G. Colalillo, Nursing Department reviewed and made recommendations for applications from students seeking to declare a major in Nursing.

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- The committee continued to implement the policy to readmit only those students who seemed to be most likely to complete the degree requirements and graduate.
- To assist the decisions of the Committee, the GPA calculator was available at each meeting to identify applicants who would not have the mathematical possibility of achieving a 2.0 GPA required for graduation. Winston Yarde requested the assistance of the IT Department to work through CUNYFirst to have all necessary data in order to maximize use of the GPA calculator. The GPA calculator continues to be a very effective tool in guiding the decisions of the committee.
- Students were referred to the Committee on Course and Standing for possible removal of WU (unofficial withdrawal) grades. For some students, their transcripts showed consecutive or intermittent semesters of WU grades. Those students with documented reasons for WU grades, readmission was deferred pending review by the Committee on Course and Standing. If the decision by the Committee on Course and Standing was favorable, students were then permitted to re-apply to the Admissions Committee for consideration for re-admission.
- All actions by the Committee will be based on a unanimous vote.
- The Committee decided that reinstated students granted 1 course will have a four credit limit; those granted 2 courses will have an eight credit limit.
- The Admissions Office made changes to move away from printed transcripts. The Office will prepare student records by compiling the semesters of attendance and have them on the drive for

access. Since the CUNYFirst records will not include the Assessment Tests, members will have to refer to the transcripts to identify remedial areas.

Bylaws Charge: *Consider appeals for matriculation and make decisions in accordance with Board of Trustees policies.*

- This academic year (2011-2012), 463 applications for re-admission were reviewed, **34.99 %** of students seeking re-admission were denied and **9.5%** were referred to the Committee on Course and Standing (CCS) prior to consideration for readmission. The numbers of students denied re-admission has decreased by 1.81% while the number of students referred to CCS has increased by 3.9%.

Specific charges from Steering Committee

- The Committee will continue to forward any comments on assessment of student admission and recruitment received from the Office of Student Affairs to the Committee on Assessment and Institutional Effectiveness.
- The Committee periodically receives minutes from the Enrollment Council Management Meetings (CUNY Central Office Board) and discusses trends.
- The Committee received the names of students who were to serve as student-members. The students would be able to attend only the discussion of policy matters but not the appeal process. Because all the meetings involved confidential student material, students did not attend any meetings.
- New Website and Posting for Committees
The Committee will post all materials including agenda, minutes and annual reports on the new website. Colalillo and Clingan will be responsible for collaborating on this process. The Committee will seek the assistance of the Academic Computing Center when necessary. The Committee continues to work on archiving its minutes and providing materials for the website.
- The Committee elected Prof. Kelly Ford, Business, as the new Chairperson and Prof. Dolores Weber, Nursing, the new secretary to serve during the 2012-2013 academic year.
- The Chairperson thanks the members of the Committee for their collegiality, dedication and for consistently attending meetings and meticulously reviewing 463 applications for re-admission to the College. Due to the commitment of each member, the committee was able to continuously make changes that resulted in a more efficient decision-making process. The committee is grateful to Mr. W. Yarde, Director of Admissions, for his hospitality, guidance and support to the Committee. The members would like to express their gratitude to Ms. Guzman who scheduled and coordinated all the meetings, presented applications for review, and recorded the decisions of the Committee. The Committee could not have operated smoothly without her tireless assistance.
- The Chairperson considers it a privilege to have served in this capacity and is confident in the continued effectiveness of the Committee in the new academic term.

Respectfully submitted,

Georgina Colalillo
Chairperson, 2011-2012

Cc: Prof. Georgina Colalillo, Admissions Committee Chairperson, 2011-2012
Mr. W. Yarde, Director of Admissions