

Queensborough Community College
The City University of New York

MINUTES
of the September 13, 2005 meeting of the
Academic Senate

President Eduardo J. Martí called the first regularly scheduled meeting of the Academic Senate to order at 3:05 p.m.

I. Attendance:

The complete Senate roster is available at
http://www.qcc.cuny.edu/Governance/AcademicSenate/academic_senate_roster.asp

Absent, as determined from the attendance sheet circulated at the meeting, were:

Absentees 13

| | | |
|---------------------|--------------------------|----------------|
| Jean Darcy | Deborah Fitzgerald-Royce | David Klarberg |
| Julia Ortiz-Griffin | Regina Sullivan | James Spinella |
| Abhishek Roka | Damaris Taveras | Rafick Khan |
| Hye Rim Hahn | Robert Kueper | |

II. Consideration of minutes of the May 10, 2005 meeting:

A motion was made, seconded, and approved to accept the May 10, 2005 minutes.

III. Communications from:

President Marti:

President Eduardo J. Marti referred to his written report.

Dr. Marti welcomed those individuals who had joined the Queensborough Community since last spring.

Dr. Marti assured members of the Academic Senate that they would be involved in the development of a Strategic Plan for Queensborough’s next five years being developed by Chief Operating Officer Dr. Lapidus. Members of the College Advisory Planning Committee (CAPC) would also be involved.

President Marti introduced and welcomed Rosemary Sullivan Zins as new Vice-President of Institutional Advancement, and Harry Payne as Queensborough’s new Affirmative Action Officer.

Dr. Marti indicated that the incorporation of the new requirement that students complete two Writing Intensive courses (or, alternatively, one Writing Intensive course, and one Learning Community) would have an impact on the College’s financial resources, as these courses operate with a mandatory reduced enrollment of 25 students each. The addition of 67 new faculty members and ten advisors would also affect the College’s financial situation, as would the College’s responsibility for 1% of the collective bargaining agreement for the contract under negotiation.

55 Finally, the State of New York would be auditing Queensborough
56 Community College’s TAP disbursement. Dr. Marti also indicated that
57 wider fiscal circumstances might also affect funding allocations for the
58 College. He urged faculty to remain committed to a healthy student
59 retention rate.

60 Dr. Marti welcomed Queensborough’s new tiger mascot.

61
62 Dr. Marti reported that Fund Raising initiatives had attracted private
63 philanthropy to establish an enhanced site for the Holocaust Resource
64 Center and Queensborough’s Art Gallery, whose current African Art
65 exhibit was favorably reviewed by the *New York Times*.
66 Queensborough’s Performing Arts Center is celebrating its fortieth
67 anniversary. These and other programs related to fund-raising will now
68 be supported by the addition of the college’s new Vice-President for
69 Institutional Advancement.
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73 **Senate Steering Committee:**

74 Dr. Philip Pecorino, Chair of the Academic Senate Steering Committee,
75 welcomed new members of the Queensborough faculty as guests to this
76 meeting of the Academic Senate. Dr. Pecorino expressed the hope that
77 faculty members would strongly consider serving as members of Senate
78 Committees, and/or as members of the Academic Senate.

79 Dr. Pecorino welcomed two new members of the Academic Senate:
80 Dr. Jenny Lin-Martinez (Foreign Language and Literature)
81 Dr. Regina Sullivan (Biological Sciences and Geology).

82
83 Dr. Pecorino stressed that the plan of shared governance required
84 students, administration, faculty, and department chairs to all be involved
85 in the selection of items deliberated over by the Academic Senate. He
86 indicated that several projects would occupy the standing committees of
87 the Academic Senate over the next academic year, including changes in
88 the By-Laws concerning the purview and operation of several
89 committees. Dr. Pecorino also indicated that there was an opening on
90 the Steering Committee for the Steering Committee’s Vice-Chair.
91

92 **IV. Elections**

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94 **Election of Steering Committee Members:**

95 Dr. Philip Pecorino then invited Dr. Marti to conduct an election for the
96 selection of a Vice-Chair of the Academic Steering Committee. When no
97 nominations were made, Dr. Paul Weiss motioned to postpone the
98 election of a Vice-Chair of the Steering Committee until the October
99 meeting of the Academic Senate. Dr. Marti affirmed the importance of
100 college service, indicating that it was to be valued as highly as research
101 in faculty assessments for reappointment, tenure, and promotion.
102 Professor Kathleen Villani, the outgoing Vice-Chair of the Steering
103 Committee, expressed the deepest respect for those currently serving on
104 the Steering Committee and indicated that she had found “great
105 satisfaction” in her service as Vice-Chair.
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107 Dr. Weiss’s motion was **seconded** and **approved**.
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V. Approval of May, 2005 Candidates for Graduation:

Dr. Marti requested a motion to approve the list of candidates for Spring 2005 graduation (as per September 13, 2005 attachment E). It was established that future procedure would be to present candidates for review in May, and approve them in September. The motion was **made, seconded, and approved.**

VII. Monthly Reports of Committees:

Committee on Committees:

Dr. Peter Bales reported that all Standing Committees of the Academic Senate were fully staffed with faculty. Ms. Gisela Rivera will provide a list of additional student members. An Alumni Senator is anticipated.

Dr. Bales then indicated that the Committee on Committees currently had a vacancy, due to a faculty leave. Citing By-Law requirements that no single department could contribute more than one faculty member to the Committee on Committees, Dr. Bales nominated Dr. Antonella Ansani (Department of Foreign Languages) as a new member of the COC. Dr. Jo Ann Wein nominated Dr. Anissa Mack (Department of Art and Photography). Dr. Ansani was elected by a vote of 45-2.

Committee on Curriculum:

Dr. Frank Cotty presented the following from the monthly report:

Course Revisions:

A motion was **made, seconded, and approved** to accept revisions to:

Mechanical Engineering Technology

From: MT-900 Cooperative Education in Mechanical Engineering Technology and Design
Drafting
1 Class hour plus appropriate work experience, 3 Credits

Open only to matriculated students who have [achieved a minimum index of 2.7 in their major field of study; have] completed at least 12 pertinent credits in the Mechanical Engineering Technology or the Design Drafting curricula; [and are recommended and approved by the chairperson of the Department and the Cooperative Education Coordinator.]

Course description: [The cooperative education experience includes employment in a field experience or internship, which supplements classroom theory and laboratory instruction with related on-the-job professional training for a specific number of hours (minimum of 90 hours per semester.) Students participate in a monthly seminar and submit a term paper or report related to the work experience. A written evaluation by the employer is also submitted.] Students receive a grade of Pass or Fail.

To: MT-900 Cooperative Education / Design Projects in Mechanical Engineering Technology and Design
Design Drafting
1 Class hour plus appropriate work experience, 3 Credits

169 *Open only to matriculated students who have completed at least 12 pertinent credits in the*
 170 *Mechanical Engineering Technology or the Computerized Architectural and Industrial Design*
 171 *curricula.*

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 173 Course description: Students enrolled in the cooperative education experience are required to
 174 complete a project. Projects are formulated by the student and instructor and may include:

- 175 • employment experience or internship
- 176 • research on a topic or development of a design

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 178 Students participate in a weekly seminar and complete an additional minimum of 90 hours per
 179 semester. Students participating in internships submit complete written reports, related to the
 180 work experience. Students who complete research or design projects submit a written report
 181 containing a complete set of design prints and project descriptions. Students receive a grade of
 182 pass or fail.
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185 **Rationale:** The Advisory Board for Mechanical Engineering Technology has strongly recommended a
 186 co-op experience for all our students. Additionally many of the curricular objectives for Mechanical
 187 Engineering Technology are better achieved by MT-900 as opposed to the currently required option, MT-
 188 344. The title, description and pre-requisites for MT-900 have been revised so that all students in the
 189 curriculum can take the course, and so the learning experience is more clearly defined.
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191 Program Revisions:

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 193 **Change in the Degree Program**
 194 **MECHANICAL ENGINEERING TECHNOLOGY**
 195 A.A.S Degree Program
 196 A TAC/ABET ACCREDITED ENGINEERING TECHNOLOGY CURRICULUM

197 **Summary:**

198 **Course revisions:** MT-900
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200 *To be deleted: Delete MT-344 as an optional required course*

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 203 **FROM: REQUIREMENTS FOR THE A.A.S. DEGREE**
 204 **GENERAL EDUCATION CORE REQUIREMENTS**

| | | |
|-----|--|-----------|
| 205 | | |
| 206 | EN-101, 102 English Composition I, II..... | 6 |
| 207 | MA-114 College Algebra and Trigonometry | |
| 208 | for Technical Students | 4 |
| 209 | MA-128 Calculus for Technical and | |
| 210 | Business Students | 4 |
| 211 | PH-201, 202 General Physics I, II | 8 |
| 212 | SS or HI- Electives in Social Science | |
| 213 | or History (HI-100 series) | 6 |
| 214 | | |
| 215 | <i>Sub-total</i> | 24 |

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 217 **REQUIREMENTS FOR THE MAJOR**

| | | |
|-----|--|---|
| 218 | | |
| 219 | MT-111 Technical Graphics..... | 2 |
| 220 | MT-122 Manufacturing Processes | 3 |
| 221 | MT-124 Metallurgy and Materials..... | 3 |
| 222 | MT-125 Metallurgy and Materials Laboratory | 1 |

| | | |
|-----|---|----|
| 223 | MT-161 Fundamentals of Computer Numerical Control | 3 |
| 224 | MT-341 Applied Mechanics | 3 |
| 225 | MT-488 Computer-Aided Design Drafting (CAD). | 3 |
| 226 | MT-345 Strength of Materials..... | 3 |
| 227 | MT-346 Strength of Materials Laboratory | 1 |
| 228 | MT-368 Computerized Laboratory Techniques in | |
| 229 | Mechanical Technology..... | 3 |
| 230 | [MT-344 or Computer Assisted Machine Design or] | |
| 231 | MT-900 Cooperative Education | 3 |
| 232 | MT-487 Electro-Mechanical Systems Design | 3 |
| 233 | MT-566 Electro-Mechanical Systems Laboratory | 1 |
| 234 | MT-513 Thermo Fluid Systems..... | 3 |
| 235 | MT-514 Thermo Fluid Systems Laboratory | 1 |
| 236 | | |
| 237 | <i>Total Credits Required</i> | 64 |
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**TO: REQUIREMENTS FOR THE A.A.S. DEGREE
GENERAL EDUCATION CORE REQUIREMENTS**

| | | |
|-----|---|----|
| 244 | EN-101, 102 English Composition I, II..... | 6 |
| 245 | MA-114 College Algebra and Trigonometry for Technical | |
| 246 | Students | 4 |
| 247 | MA-128 Calculus for Technical and Business Students | 4 |
| 248 | PH-201, 202 General Physics I, II | 8 |
| 249 | SS or HI-Electives in Social Scienceor History | |
| 250 | (HI-100 series)..... | 6 |
| 251 | | |
| 252 | <i>Sub-total</i> | 24 |
| 253 | | |

REQUIREMENTS FOR THE MAJOR

| | | |
|-----|---|----|
| 257 | MT-111 Technical Graphics..... | 2 |
| 258 | MT-122 Manufacturing Processes | 3 |
| 259 | MT-124 Metallurgy and Materials..... | 3 |
| 260 | MT-125 Metallurgy and Materials Laboratory | 1 |
| 261 | MT-161 Fundamentals of Computer Numerical Control | 3 |
| 262 | MT-341 Applied Mechanics | 3 |
| 263 | MT-488 Computer-Aided Design Drafting (CAD). | 3 |
| 264 | MT-345 Strength of Materials..... | 3 |
| 265 | MT-346 Strength of Materials Laboratory | 1 |
| 266 | MT-368 Computerized Laboratory Techniques in | |
| 267 | Mechanical Technology..... | 3 |
| 268 | MT-900 Cooperative Education/ Design Projects... | 3 |
| 269 | MT-487 Electro-Mechanical Systems Design | 3 |
| 270 | MT-566 Electro-Mechanical Systems Laboratory | 1 |
| 271 | MT-513 Thermo Fluid Systems..... | 3 |
| 272 | MT-514 Thermo Fluid Systems Laboratory | 1 |
| 273 | | |
| 274 | <i>Total Credits Required</i> | 64 |
| 275 | | |

RATIONALE: (Removing MT-344 from curriculum)

The results of our meetings with our Industrial Advisory Board and our studies of current in field requirements have indicated that more emphasis should be placed on MT-900 Cooperative Education.

280 The relative importance of MT-344 has substantially decreased and this trend will continue. Eliminating this
281 course from the MET Curriculum and channeling students directly to MT-900 will provide students a more relevant
282 learning experience. The title, description and pre-requisites for MT-900 have been revised so that all students in
283 the curriculum can take the course, and so the learning experience is more clearly defined.
284

285 **Committee on Ceremonial Occasions:**

286 Annual Report received.
287

288 **Committee on Committees:**

289 Annual Report received.
290

291 **Committee on Continuing Education:**

292 Annual Report received.
293

294 **Committee on Course and Standing:**

295 Annual Report received.
296

297 **Committee on Course and Standing Sub-Committee on CPE Appeals:**

298 Annual Report received.
299

300 **Committee on Curriculum:**

301 Annual Report received.
302

303 **WID/WAC Subcommittee of the Curriculum Committee:**

304 Annual Report received.
305

306 Dr. Joseph Culkin, Chair of the Department of Social Sciences, offered the following amendment to the WID/WAC
307 subcommittee report, indicating that the following courses had not run as WI courses as expected in Fall, 2005:
308

- 309 0295 SSD 235 C24 (P. Azrak)
- 310 0445 SSE 310 M1 (M. Coultin-Morrison)
- 311 0466 SSE 610 M2 (C. Anyanwu)
- 312 1951 SSD 510 E134 (C. Bluestone)

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314 **Committee on Publications:**

315 Annual Report received.
316

317 **Committee on Student Activities:**

318 Annual Report received.
319

320 **VIII. Unfinished Business:**

321 Dr. Tom Gerson made a presentation about the experiences of the
322 Queensborough delegation of students and faculty who traveled to the Salzburg
323 Seminar. Dr. Gerson was thanked by President Marti for his trouble.
324

325 **IX. Announcements:**

326 Dr. Appleman announced a PSC-CUNY meeting 9/14/05 with guest speaker
327 Barbara Bowen.
328

329 Cultural Pride Day is scheduled for 11/9/05, 2-4 PM
330

331 Student Welcome Day will be held 9/21/05.
332

333 Dr. Sheena Gillespie announced the forthcoming conference of the College,
334 10/28/05, with guest speaker Dr. Florence Kelly.
335
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337 Dr. Marti announced the Presidential Lecture, scheduled for 11/16/05.
338 The speaker will be Dr. Arthur Levine, President of Teacher's College, Columbia
339 University.
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342 The meeting adjourned at 3.48 pm.
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345 Respectfully submitted,
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348 Emily S. Tai
349 Secretary