

QUEENSBOROUGH COMMUNITY COLLEGE

THE CITY UNIVERSITY OF NEW YORK

Committee on Course & Standing

Minutes for the meeting held on Friday October 16th, 2015

The Committee on Course and Standing met on Friday October 16th, 2015 at 10:00 a.m. in Room # A 104

Those in attendance were as follows:

Dr. Nina Sarkar, Chair.

Dr. Rose-Marie Aikas, Social Science, Dr. Daniel Armstrong, Health Physical Education & Dance, Prof. Gina Capozzoli, Counseling, Dr. George Fragopoulos, English Department, Dr. Andrew Nguyen, Biology, Dr. Jun Shin, Chemistry, Dr. Jilani Warsi, Academic Literacy

Excused:

Dr. Hayes Mauro, Art and Design.

Administration Representatives:

Ms. Florence Farrat, Associate Registrar.

Ms. Meera Chowdhry, Committee Secretary

Discussion:

The Committee met to review the Retroactive Withdrawal appeals.

Other topic of discussion was the current grade appeal policy for Queensborough Community College.

The Steering Committee in consultation with the Faculty Executive Committee requested the Committee on Course & Standing to formally approve the following Grade Appeal Policy:

Presently upon dispute of a grade students are encouraged to discuss their grades with the concerned Professor. If further assistance is required, the students are advised to consult the Department Chair. They can then file for a formal grade appeals in writing justifying their contention with the course work to the Department Chairperson. Appeal is then reviewed by three additional members of the faculty and a decision is reached upon. The decision is final.

However, this may not be a viable solution since there is no contribution from the Professor in decision making. The professor definitely has a better knowledge of the students' performance in the classroom. Therefore, the QCC Committees feel that the Grade Appeal Committee must include complete information from the student as well as the professor in ascertaining the final decision and then the decision be communicated to both the professor and the student, accordingly.

At most CUNY Colleges, the issues of grade appeal are resolved at the Department level with addition faculty members involved in reviewing the material from both Faculty in question and the student to reach a decision to change a grade and/or sustaining the same grade.

	Total Appeals	Approved	Denied	Conditional Approval	No Jurisdiction
<i>Retroactive Withdrawals</i>	43	20	13	2	0

The next meeting is scheduled for November 20th @ 10:00 a.m. to review the Late/Retroactive withdrawal appeals.