

QUEENSBOROUGH COMMUNITY COLLEGE

THE CITY UNIVERSITY OF NEW YORK
Committee on Course & Standing

Minutes for the meeting held on May 21st, 2010

The Committee on Course and Standing met on May 21st, 2010 at 9:30 a.m. in Oakland Dinning Room.

Those in attendance were as follows:

Ms. Gina Capozzoli - Counseling Centre, Chair.

Prof. Tina Bayer, Nursing Department Dr. Belle Birchfield, Elect & Comp. Engineering, Prof. Emily Gordon, Basic Skills, Dr. Lisa Mertz, Health Phys. Ed. & Dance, Prof. Neera Mohess, Library, Dr. Todd Holden, Physics Department, and Prof. James Timbilla, Biology Department.

Excused:

Prof. Christina Manzo, Business Department

Administration Representatives:

Ms. Florence Farrat, Assistant Registrar

Ms. Meera Chowdhry Committee Secretary

Discussion:

The new members of the Committee introduced themselves. Ms. Gina Capozzoli explained to the new members the procedures of the committee on course & standing.

Dr. Belle Birchfield proposed and was then unanimously voted upon that the Chair, Ms. Capozzoli would review the appeals that require urgent decision, at the Registrar's Office, periodically, between meetings.

The new members were also informed by the Committee Chair, Ms Capozzoli, that even though the tenure of the Committee Members is for 3 years, each member has to apply at the end of each academic year to remain on the Committee.

The following appeals were reviewed:

	Total Appeals	Approved	Denied	Conditional Approval	No Jurisdiction
Retro/w	162	94	60	0	8
Medical/w	2	2	0	0	0

The Committee is scheduled to meet again on October 1st, 2010 at 10:00 a.m. to review the retroactive/late withdrawal appeals.