

# ***QUEENSBOROUGH COMMUNITY COLLEGE***

THE CITY UNIVERSITY OF NEW YORK  
Committee on Course & Standing

Minutes for the meeting held on January 17<sup>th</sup> 2012

The Committee on Course and Standing met on January 17<sup>th</sup> 2012 at 9:30 a.m. in President's Conference Room A 502D.

Those in attendance were as follows:

**Ms. Gina Capozzoli - Counseling Centre, Chair.**

Prof. John Buoncora, ECET, Dr. Steven Dahlke, Music, Prof. Christina Manzo, Business, Prof. Barbara Saur, Nursing, Dr. James Timbilla, Biology Department.

**Excused:**

Dr. John Gordon, Math & Computer Science, Dr. Lisa Mertz, Health Science, Prof. Valerie Small, Speech Prof. Emily Gordon, Basic Skills,

**Administration Representatives:**

Ms. Meera Chowdhry Committee Secretary

**Discussion:**

The Committee met to review the dismissed students' transcripts and decide if some students could be retained on Continued Probation for the Spring 2012 semester.

The Chair Ms. Capozzoli apprised the Committee Members with the basis at which the Committee reaches their decision to retain a certain student. Whether or not the dismissed students are already registered for the Spring 2012 semester which may show their intent for their future course of action. If they are registered are they repeating courses to improve their GPA? How many number of credits they have already attained and what is their graduation status. Also if a student has certain patterns such as registering into their courses and then not attending (WU grades).

The students who was approved Continued Probation were assigned a limit of credits so they could focus and manage their time well to improve their GPA.

Students who had a GPA of 1.85 and had attended only a few semesters were automatically approved a Continued Probation.

There have been some difficulties in CUNYFirst and the reports for dismissals were run late. Therefore, the students do not have enough time to appeal to the Committee. Ms. Capozzoli suggested that she could review the appeals in the Registrar's office rather than calling for a Committee meeting. This was agreed upon unanimously by the Committee Members.

In the past, there has been an exceptional policy of the Committee to approve retroactive withdrawal of the students appealing their first semester. This was keeping into account that students were not fully aware of the withdrawal policies in their first semester. However, now it is

mandatory for all students to take ST100 where they are made aware of the procedures of withdrawing in a timely manner. Besides, there are different academies working with new students to help them in the College life. The Committee thus decided that there would be no automatic forgiveness of first semester WUs.

The Committee also agreed on sending e-mail to the Faculty Members to inform them the last date of withdrawal so that they could inform their students accordingly. Also an e-mail would be sent to the students on their tiger mail account to this effect.

The following appeals were reviewed:

Dismissed	Approved	Denied
508	191	317

The Committee is scheduled to meet again on February 17<sup>th</sup>, 2012 at 10:30 a.m. to review the Retroactive withdrawal appeals.