

# **QUEENSBOROUGH COMMUNITY COLLEGE**

THE CITY UNIVERSITY OF NEW YORK

Committee on Course & Standing

Minutes for the meeting held on September 19<sup>th</sup>, 2014

The Committee on Course and Standing met on Friday, September 19<sup>th</sup>, 2014 at 9:30 a.m. in Room # A 104

Those in attendance were as follows:

## **Dr. Nina Sarkar, Chair.**

Prof. Gina Capozzoli, Counseling, , Dr. George Fragopoulos, English Department, Dr. Hayes Mauro, Art and Design, Prof. Devin McKay, Library, Dr. Andrew Nguyen – Biology, Dr. Jun Shin, Chemistry, Dr. Jilani Warsi, Academic Literacy

## **Excused:**

Dr. Rose-Marie Aikas, Social Science.

## **Administration Representatives:**

Ms. Florence Farrat, Associate Registrar.

Ms. Meera Chowdhry, Committee Secretary

## **Discussion:**

The Committee met to review the retroactive withdrawals.

The Chairperson of the Committee, Dr. Nina Sarkar apprised the new members of the procedure of the Committee. She explained to the new members the basis of approvals/denial of the appeals. The Committee Members look into the authenticity of the documents submitted as also the appropriate reasoning of the appeal. Before deciding, the Committee members also review the transcripts and the pattern of student appeals.

The Committee members are not just reviewing the students' appeals to change their 'WU' grades but also looking into all possible ways of helping the students achieve their academic success. There has always been a member from the Counseling Office on the Committee. Where the Committee members feel that the students should be referred to the Counseling they do so. Where there is a need for a student to reduce his credit load, the students are informed accordingly. Sometimes, the Committee Members approve an appeal on a condition of students performing well to earn the forgiveness of 'WU'.

	<b>Total Appeals</b>	<b>Approved</b>	<b>Denied</b>	<b>Conditional Approval</b>	<b>No Jurisdiction</b>
Dismissed	49	25	21	2	1

The next meeting is set for November 21<sup>st</sup>, 2014 to review the Late/Retroactive withdrawal appeals.