QCC COMMITTEE on COMPUTER RESOURCES
An Academic Senate Standing Committee

Minutes
Meeting of February 25, 2003 in   M 127 at 3pm

Attending: Philip Pecorino, Patrick Wallach, Sandra Marcus, Anthony Kolios, Bob Rogers, George Sherman , Bruce Naples , Dwight Meyer
Absent: Robert Kueper

1. **The Agenda was accepted.**

2. **The committee approved the Minutes of Previous Meeting: February 4, 2003**

3. **Chairperson's Report**

   - **Appointments to the Committee: Meyer and Kueper**
   - **Request for Information Concerning ADA Compliance**
   - **QCC Website Committee Meeting**
   - **Communications received**

4. **Report from IT Director**
   - i. **Student Academic Advisement Program is now available.**
   - ii. **The search for a Network Security Administrator is on hold due to a hiring freeze.**

5. **QCC website and proposed Policies and Procedures**
   The committee reviewed the Joint Statement to accompany the proposal when presented to the Senate.

6. **DE Sub-Committee**
   A meeting for all those interested in DE at QCC will be scheduled by the chairperson. A list of potential nominees for a subcommittee on Distance Education could be developed from those attending or interested.

7. **Planning for the Next Newsletter or email Advisories: A draft of the newsletter was presented for review by the directors of IT and ACC. They will review and send their revisions to ony Kolios.**

8. **Bob Rogers will consider meeting with the Office of Finance and Administration to review the Technology Plan and how it is preparing to implement the Senate Policy on upgrading of all computer hardware and software at regular intervals. He requested that others join him and several will attempt to accompany him.**

9. Preparations for the Report on QCC Computer Resources
   The committee reviewed the proposed table of contents and will further consider the nature of this report and will discuss this at the next meeting.

Table of Contents
- **Overview**
- **Highlights**
- **Technology Plan: Schedule and Adherence**
- **Student Technology Fee Plan: Schedule and Adherence**
- **Efforts to Comply with Policy on Maintenance and Upgrading**
- **Academic Department Uses and Needs**
- **Faculty Uses and Needs**
- **Student Uses and Needs**
- **Administration: Uses and Needs**
- **Distance Education: Status and Needs**
- **Problems**
- **Recommendations**

10. **The Committee set the next meeting for March 25, 2003 at 3pm.**