

Queensborough Community College Academic Senate Committee on Bylaws

Minutes

Meeting of September 29, 2010, in Room M-317 at 2:00 PM.

Members Present : Janice Molloy (Chair), Liza Larios (President's Designee), Bryn Mader, Linda Meltzer, Tian Ren, Danny Mangra (Secretary), Haishen Yao (Steering Committee Designee), Compton Boohoo (Student Representative)

Quorum Present: yes

- 1) Janice Molloy announced that Caf Dowlah moved off the Bylaws Committee to Curriculum Committee. She introduced Haishen Yao from the Mathematics Department who will be the replacement Steering Committee Designee. Compton Boodhoo attended meeting for the first time as student representative for the Bylaws Committee.
- 2) **The minutes** of September 22, 2010 meeting were approved with the following revisions made to show the correct order of "Tian Ren" name and on item #5, the month was changed from October to September.
- 3) As discussed :
 - a. Different categories of persons on leave from the college and their responsibility to the Academic Senate committee and right to vote.
 - b. If a member is on an Academic Senate Committee, they should attend the meetings and vote. Attendance is an important.
 - c. When a person is on unpaid leave for a fellowship or sabbatical, he or she may retain the right to vote. We discussed persons on sabbatical leave as in a different situation than maternity leave, sickness leave and such and not permitted to retain vote and position on committee.
- 4) The recommendation made by Emily Tai to change the wording on the Queensborough Website from **About Us** to Governance and Bylaws was approved by the Bylaws Committee.

5) The Bylaws Committee recommended to revise the Bylaws of the Academic Senate
From: VI. 1.

g. Persons on leave shall retain the right to vote for representatives to the Academic Senate but shall not serve in the Academic Senate during the period of their leave.

To: VI.1.

g. Persons on fellowship leave shall retain the right to vote for representatives to the Academic Senate and serve as senators.

6) Liza Larios, President's Designee pointed out that we need to consider whether the wording of Bylaws and The Governance Plan of QCC should be the same. Janice Molloy will verify this information with Emily Tai.

7) On October 1, 2010, there was a Quorum of 4 out of 5 members voted via email to eliminate item G. Liza Larios the President's designee was in agreement.

The meeting adjourned at 2:50 PM.

Respectfully submitted,

Danny Mangra

Secretary of the Bylaws Committee