

# **Queensborough Community College**

## **The City Univ. of New York**

Writing in the Disciplines/Writing Across the Curriculum Committee

Meeting Minutes

May 11, 2016 H138

In Attendance: Peter Gray, Bjorn Berkhout, Rob Becker, Marvin Gayle, C. Julian Jimenez, Keisha Smith, James Nichols, James Nichols, Areti Tsimounis, Glen Burdi

1. Bjorn Berkhout called the meeting to order at 12:35p.
2. Agenda was approved.
3. Rob Becker, co-Director of WID/WAC Program, reported that there are 23 faculty members currently participating in professional development to be certified to teach WI classes. 10 have signed up for Fall 2016 professional development so far. Teaching of WI classes by non-certified faculty members is diminishing. The program continues to work on the distribution of WI classes across the curriculum. The program has difficulty recruiting CUNY Writing Fellows because of the commute to Bayside. Suggestions for a ride share or funds to subsidize LIRR travel were discussed.
4. Bjorn Berkhout shared information about the WI Pilot Program that is being managed through CETL. The pilot program seeks to study faculty attitudes concerning teaching WI classes and will continue through Summer 2016 by looking at artifacts from WI classes. The role of this committee in the Pilot Program is still evolving.
5. Bjorn Berkhout shared information about an administration managed survey of students currently enrolled in WI classes. He asked the committee members to remind WI faculty members in their departments to encourage students to participate in the survey. Keisha Smith suggested in the future conducting pre- and post- surveys.
6. The Butler waiver petition was granted by unanimous vote. Bjorn Berkhout reported that waivers for ECON 101-G5 were granted, that the Chowdh petition was denied, and that the Boscovic petition was granted by email vote. He will continue to work with the Registrar and department chairs to pursue a system of notification when changes are made to WI designated classes in order to limit the need for student waivers.
7. The committee discussed standardizing meeting time and tentatively agreed to name the first Wednesday in October and the last Wednesday in April for meetings, with the possibility of additional meetings being called as needed. The committee discussed creating an email list of all current faculty members teaching WI classes in order to facilitate communication between the committee and WI faculty members.
8. Bjorn Berkhout shared a draft of language to be used by the committee to solicit sample syllabi and assignments from WI faculty members in order for the committee to understand more fully how WI classes are being taught.

9. A vote to certify Spring 2016 WI classes will be voted on at the first meeting of the committee in Fall 2016. Glen Burdi suggested implementing a process for the committee to vote to certify a “preliminary” list of WI classes for subsequent semesters.
10. A vote for Chair and Secretary will be done over email.
11. The meeting was adjourned at 2:05pm.

Respectfully submitted,  
Peter Gray, English Dept.  
Secretary, WID/WAC Committee