

## QUEENSBOROUGH COMMUNITY COLLEGE

May 16, 2016 draft of minutes submitted

Sep 14, 2016 minutes approved with minor edits contained herein

### **Publications Committee Meeting Minutes (2015-2016)**

**Meeting date:** May 16, 2016, 12 Noon

**Location:** M209

**Chair:** Urszula Golebiewska

**Secretary:** Raul Armendariz

**Members present:** Kathleen Alves, Raul Armendariz, Stephen Di Dio, Wendy Ford, Urszula Golebiewska, Mohammad Jordan and Mangala Tawde.

1. Minutes from the April 19, 2016 meeting were accepted with minor edits.
2. The next committee meeting will be in Sep. 2016, Kathleen will send out an announcement.

### **3. QCC web pages**

- Stephen generated the certificate award for best departmental webpage which was won by the nursing department. The certificate was voted on, accepted, and will be issued. An image of the certificate will be posted on the QCC homepage with a link to the nursing department.
- Urszula reported that the academic senate steering committee suggested the committee issue such an award each year to motivate departments to develop and update their webpages.
- The QCC website is expected to be compatible with mobile technology by the end of the summer 2016

### **4. Committee positions for the upcoming Fall 2016 semester**

The publications committee terms have ended for Urszula Golebiewska, Danny Mangra, and Mangala Tawde (steering committee designee).

Kathleen Alves as the sole nominee has undertaken the position as committee chair.

Raul Armendariz as the sole nominee will continue as committee secretary.

Wendy Ford as the sole nominee has undertaken the position as committee webmaster.

Jennifer Maloy will continue on the committee.

Stephen Di Dio will continue as the committee's presidential designee.

New incoming members include Mohammad Jordan and Chukwudi Ikwueza.

A new steering committee designee will be appointed by the academic senate.

Respectfully submitted by Raul Armendariz

May 16, 2016

Sep 14, 2016 accepted by the committee