

QCC DISTANCE EDUCATION COMMITTEE
An Academic Senate Standing Committee

Minutes

Meeting of March 14, 2006 in A-411 at 2:00 pm

Attending: Jean Darcy, Stanley Garfunkel, Thomas Gerson, Bruce Naples, and Patrick Wallach.

Absentees: Paul Azrak, Anissa Mack.

1. Chairperson's Report
 - The questionnaire for faculty who currently teach or have taught partly online and fully online courses was sent to and tested by committee members. After final approval, it will be sent to eligible faculty. The results will be discussed at the next meeting.
 - Based on the results of the questionnaire, the committee will prepare a list of recommendations for the Vice President of Academic Affairs.

2. Old Business
 - The observation of teachers who teach fully online courses was discussed. The committee will recommend that, when necessary, paper copies of observation reports be mailed to students and mailed back directly to the appropriate member of the department. The committee may reexamine this policy when a greater need is reached.

3. Date, Time and Location for next meeting: Tuesday, April 4, 2006 at 2 pm in H-345.

4. The meeting was adjourned at 2:45 pm.