

Committee on eLearning
A Queensborough Community College Academic Senate Standing Committee
Minutes of Committee meeting held May 12th, 2016, Room M-211

Meeting called to order 3:10PM

In attendance: Dona Boccio (CoC designee) Nidhi Gadura, Kwang Kim, Dimitrios Kokkinos, Kevin Kolack (chair), Hamid Namdar (secretary), Sharon Reeves, Meg Tarafdar (newly elected to committee), Eileen White

Not present: Caf Dowlah (Steering Committee designee), Aviva Geismar, Bruce Naples (President's designee), Yaguang Wei (student representative)

- Review of April 14th, 2016 minutes was approved
- Bruce Naples report and update -None

• **Subcommittee reports/plans/changes/additions:**

I. eLearning Readiness Program	Kevin Kolack & Kwang Hyun Kim
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- CIRG grant submitted; seek input of the ACC

II. Raising awareness of online courses (i.e., design and implement a marketing campaign at QCC for higher recognition of online courses)	??? & Eileen White
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- Ongoing-To make the QCC advisors aware of the online courses.

III. Brown bag lunches for online faculty (i.e., coordinate, promote, and run informal but informative meetings for QCC faculty who are interested in online education)	Eileen White & Hamid Namdar
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- Planning for Fall 2016

IV. Embed health videos on the E-learning Website (i.e., select links and recommend fitness program to enhance e-Learning, coordinate the effort with the Health Department, update the website, promote healthy learning online)	Aviva Geismar
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- Library Committee meeting Wednesday 5/18 at 12:20pm in L224

V. Update committee guide – One of Steering Committee charges	(started by Kevin)
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- Aviva is looking it over; Kevin is working on, along with Annual Report

New business-

- Kevin mentioned that Committee on eLearning Annual report is due next month and will wait for members input.
- Election of officers for 2016-2017 by 2016-2017 members.
Kevin Kolack was elected as the Committee Chair-Unanimously approved.
Hamid Namdar was elected as the Committee secretary- Unanimously approved.
- We need to find a room for next term.
- Next meeting scheduled for September 15th, 2016, in room CETL meeting room-3rd floor of the library.

Meeting ended at 3:35PM

Submitted by: Hamid Namdar