SENATE TECHNOLOGY OFFICER REPORT
2016-2017

Introduction

The job of the Senate Technology Officer has various responsibilities, nearly all of which involve voting and elections. This document describes those functions that were performed in the 2015-2016 academic year. I, Jeffrey L. Schwartz, was the STO this year.

Table of Acronyms

aHEO	Assistant to Higher Education Officer
ARC	Academic Review Committee
CLIP	CUNY Language Immersion Program
CLT	College Laboratory Technician
CoC	Committee on Committees
FEC	Faculty Executive Committee
HEa	Higher Education Assistant
HEA	Higher Education Associate
HEO	Higher Education Officer
P&B	Personnel and Budget
QCC	Queensborough Community College
SFDC	Student-Faculty Disciplinary Committee
SGA	Student Government Association
STO	Senate Technology Officer
UFS	University Faculty Senate

Academic Senate – Monthly Changes

The STO is in charge of voting during meetings of the Academic Senate. The clickers that we use must be functional and votes must be recorded and given to the Senate Secretary.

This table shows all personnel changes in the Academic Senate this academic year.

	Outgoing Senators	**Incoming Senators**
September 2016	2015-16 SGA Members Liza Larios Paul Marchese Andrew Nguyen Regina Rochford Monica Trujillo	2016-17 SGA Members Nidhi Gadura Sherri Newcomb Sandra Palmer Julian Stark *(See note.)
October 2016	No changes	No changes
November 2016	No changes	No changes
December 2016	No changes	No changes
February 2017	No changes	No changes
March 2017	No changes	No changes
April 2017	No changes	No changes
May 2017	Joan Dupre Simran Kaur Anthony Kolios Amy Traver Eileen White	Steven Dahlke Larisa Honey Sebastian Murolo Kenneth Pearl Joan Petersen

*There is one more outgoing senator than incoming senator because the Academic Literacy Department was absorbed by the English Department on July 1, 2016.

CoC: Senate Faculty Member-At-Large Election

Every spring the CoC runs an election to fill the one-third of the seats of the Members-At-Large whose three-year terms are expiring. The timeline for this election is shown in this table:

Academic Senate Faculty Members-At-Large (run by CoC)		
Required List: Faculty	**Start Date**	**End Date**
Write/Approve Petition	-----	Wed., Feb. 1, 2017
Circulate Petition (at least two weeks are required)	Thurs., Feb. 2, 2017	Tues., Feb. 23, 2017
Write/Approve Ballot (at least one week is required)	Wed., Feb. 24, 2017	Fri., Mar. 3, 2017
Voting (at least two weeks are required)	Mon., Mar. 6, 2017	Mon., Mar. 20, 2017

The results of this election are seen here:

Academic Senate Faculty Election 2017

Report date: Monday 20 March 2017 18:09 EDT
Faculty Member-At-Large Candidates
Poll ID: 134357
As at Poll close: Monday 20 March 2017 17:00 EDT
Number of voters: 264 · Group size: 389 · Percentage voted: 67.87
Ranked by votes

Rank	Candidate ID	Candidate	Votes	%
1	15875870	Andrea Salis, Health, Physical Education & Dance	152	57.58
2	15875858	Barbara Blake-Campbell, Nursing	146	55.30
3	15875860	Steven Dahlke, Music	144	54.55
4	15875873	Jannette Urciuoli, Counseling	140	53.03
5	15875861	Wilma Fletcher-Anthony, Counseling	131	49.62
6	15875857	Belle Birchfield, Engineering Technology	124	46.97
6	15875872	Julian Stark, Biological Sciences & Geology	124	46.97
8	15875862	Kelly Ford, Business	122	46.21
8	15875871	Jeffrey Schwartz, Engineering Technology	122	46.21
10	15875859	Georgina Colalillo, Nursing	121	45.83
10	15875863	Larisa Honey, Social Sciences	121	45.83
12	15875869	Joan Petersen, Biological Sciences & Geology	120	45.45
13	15875865	Simran Kaur, Biological Sciences & Geology*	110	41.67
14	15875867	Sebastian Murolo, Business	100	37.88
15	15875866	Anthony Kolios, Business*	97	36.74
16	15875868	Kenneth Pearl, History	94	35.61
17	15875864	Frank Jacob, History	82	31.06

*Simran Kaur and Anthony Kolios were not offered senate seats due to departmental limits.

CoC: Academic Senate Committee Assignments

Although the Academic Senate Committee Assignments do not involve an election, the CoC asks the STO to act as a middleman to have the database of eligible committee members generated.

The timeline for these assignments are seen in this table:

Senate Standing Committees* (run by CoC)		
Required List: Faculty, CLTs, and HEOs (including HEO, HEa, HEA, and aHEO) with EMPLID (Adjuncts to be added on an individual basis if necessary)	**Start Date**	**End Date**
Write/Approve E-mail	-----	Wed., Feb. 1, 2017
Ready Website and E-mail Links	Thurs., Feb. 2, 2017	Thurs., Feb. 9, 2017
Preference Selection (at least two weeks are required)	Fri., Feb. 10, 2017	Wed., Feb. 22, 2017

*Note: This is not run from BigPulse.

CoC: Notes for 2017-2018

1. Thirteen faculty members, one CLT, one Adjunct, and two HEOs have senate terms expiring in April 2018.

2. It was brought to my attention that faculty members on Travia leave do not have voting rights. I need to make sure to request that they not be on the Faculty list that is sent to Raj Vaswani that is entered into BigPulse.

3. The Academic Literacy Department was absorbed into the English Department as of July 1, 2016. The English Department still has more than the maximum number (4) of allowed Members-At-Large. As reported in the STO Report of 2015-2016, all senators from that combined department will be allowed to finish their terms but any senators who are running will be restricted by this limit, including those whose terms are expiring and would otherwise wish to run again.

FEC: FEC Chairperson Election

The three-year term of the FEC Chairperson expired in 2017 so an election was held this year. The timeline for this election is seen here:

FEC Chairperson Election (run by FEC)		
Required List: Faculty with CLTs	**Start Date**	**End Date**
Write/Approve Petition	-----	Mon., Jan. 30, 2017
Circulate Petition (at least two weeks are required)	Tues., Jan. 31, 2017	Tue., Feb. 14, 2017
Write/Approve Ballot (at least one week is required)*	Tue., Feb. 14, 2017	Thu., Feb. 16, 2017
Voting (at least two weeks are required)	Thu., Feb. 16, 2017	Thu., Mar. 2, 2017

*The FEC did not provide me with the one week I requested, but they did work with me to ensure that the election could proceed according to their schedule.

Results of this election are shown here:

FEC Chairperson

Poll ID: 133714
As at Poll close: Thursday 02 March 2017 17:00 EST
Number of voters: 240 · Group size: 436 · Percentage voted: 55.05
Ranked by votes

Rank	Candidate ID	Candidate	Votes	%
1	15871127	Dr. Philip Pecorino, Professor, Social Sciences Department	124	51.67
2	15872804	Dr. Regina Rochford, Professor, English Department	116	48.33

FEC: FEC Election

The three-year terms of the FEC Members expired in 2017 so an election was held this year. The timeline for this election is seen here:

FEC Members Election (run by FEC)		
Required List: Faculty with CLTs	**Start Date**	**End Date**
Write/Approve Petition	-----	Wed., Mar. 1, 2017
Circulate Petition (at least two weeks are required)	Thu., Mar. 2, 2017	Thu., Mar. 16, 2017
Write/Approve Ballot (at least one week is required)*	Thu., Mar. 16, 2017	Fri., Mar. 17, 2017
Voting (at least two weeks are required)	Mon., Mar. 20, 2017	Mon., Apr. 3, 2017

*The FEC did not provide me with the one week I requested, but they did work with me to ensure that the election could proceed according to their schedule.

Results of this election were as follows:

Faculty Executive Committee Candidates

Poll ID: 134771
As at Poll close: Monday 03 April 2017 12:00 EDT
Number of voters: 209 · Group size: 436 · Percentage voted: 47.94
Ranked by votes

Rank	Candidate ID	Candidate	Votes	%
1	15882200	Cheryl Spencer, Associate Professor, Nursing	139	66.51
2	15881497	Margot Edlin, Associate Professor, English	133	63.64
3	15877305	Alicia Sinclair, Associate Professor, Health, Physical Education and Dance	125	59.81
4	15882679	Ted Rosen, Associate Professor, Business	122	58.37
5	15881498	Marvin Gayle, Associate Professor, Engineering Technology	113	54.07
6	15877303	Edmund Clingan, Professor, History	86	41.15
6	15881496	Caf Dowlah, Associate Professor, Social Sciences*	86	41.15

*Caf Dowlah withdrew his candidacy after these poll results were released, which meant that Edmund Clingan became the sixth non-chair member of the FEC.

FEC: CLT to the P&B Committee Election

The three-year term of the CLT to the P&B Committee Member expired in 2017 so an election was held this year. The timeline for this election is seen here:

CLT to the P&B (run by FEC)		
Required List: CLTs	**Start Date**	**End Date**
Write/Approve Petition	-----	Wed., Mar. 1, 2017
Circulate Petition (at least two weeks are required)	Thu., Mar. 2, 2017	Thu., Mar. 16, 2017
Write/Approve Ballot (at least one week is required)*	Thu., Mar. 16, 2017	Fri., Mar. 17, 2017
Voting (at least two weeks are required)	Mon., Mar. 20, 2017	Mon., Apr. 3, 2017

*The FEC did not provide me with the one week I requested, but they did work with me to ensure that the election could proceed according to their schedule.

Results of this election are shown here:

CLT Representative to the College Personnel and Budget Committee

Poll ID: 134778
As at Poll close: Monday 03 April 2017 17:00 EDT
Number of voters: 29 · Group size: 47 · Percentage voted: 61.70
Ranked by votes

Rank	Candidate ID	Candidate	Votes	%
1	15877321	John Luby, Business Department	15	51.72
2	15879454	Peter Irigoyen, English Department	14	48.28

FEC: Special Committee Elections

The FEC is charged with holding elections to generate a list of nominees to give to the president who will then be chosen to serve on special committees. In 2017 the committee that was due to hold elections was be the Academic Review Committee.

The ARC is restricted to one member from any department and is limited to tenured faculty only.

The timing for this election was as follows:

FEC Committee (ARC) Membership Election (run by FEC)		
Required List: Faculty with CLTs	Start Date	End Date
Write/Approve Petition	-----	Wed., Mar. 1, 2017
Circulate Petition (at least two weeks are required)	Thu., Mar. 2, 2017	Thu., Mar. 16, 2017
Write/Approve Ballot (at least one week is required)*	Thu., Mar. 16, 2017	Fri., Mar. 17, 2017
Voting (at least two weeks are required)	Mon., Mar. 20, 2017	Mon., Apr. 3, 2017

*The FEC did not provide me with the one week I requested, but they did work with me to ensure that the election could proceed according to their schedule.

Results of this election were as follows:

Academic Review Committee

Poll ID: 134776
As at Poll close: Monday 03 April 2017 12:00 EDT
Number of voters: 176 · Group size: 436 · Percentage voted: 40.37
Ranked by votes

Rank	Candidate ID	Candidate	Votes	%
1	15882193	Regina Rochford, Professor, English	67	38.07
2	15882439	Susan Jacobowitz, Associate Professor, English	54	30.68
3	15882192	Margot Edlin, Associate Professor, English	43	24.43
4	15882631	Joan Petersen, Associate Professor, Biological Sciences & Geology	41	23.30
4	15882630	Ted Rosen, Associate Professor, Business	41	23.30
6	15882440	Pat Schneider, Professor, Biological Sciences & Geology	38	21.59
7	15880236	Kenneth Pearl, Associate Professor, History	34	19.32

Due to the one-person-per-department rule, Susan Jacobowitz and Margot Edlin were not eligible to serve on the ARC. This meant that a run-off election had to be held between Joan Petersen and Ted Rosen.

The timing for this election was as follows:

FEC Committee (ARC) Membership Run-Off Election (run by FEC)		
Required List: Faculty with CLTs	**Start Date**	**End Date**
Write/Approve Ballot	Mon., Apr. 3, 2017	Wed., Apr. 5, 2017
Voting	Thurs., Apr. 6, 2017	Thurs., Apr. 20, 2017

Results of this election were as follows:

Academic Review Committee Election 2017

Report date: Saturday 22 April 2017 15:07 EDT

Run-Off

Poll ID: 135795
As at Poll close: Thursday 20 April 2017 12:00 EDT
Number of voters: 197 · Group size: 436 · Percentage voted: 45.18
Ranked by votes

Rank	Candidate ID	Candidate	Votes	%
1	15886898	Joan Petersen, Associate Professor, Biological Sciences & Geology	124	62.94
2	15886899	Ted Rosen, Associate Professor, Business	73	37.06

Updated ARC Roster:

Start Year	End Year	Name	Department
2016*	2018	Moni Chauhan	Chemistry
2015	2018	Janice Molloy	Nursing
2016	2019	Belle Birchfield	Engineering Technology
2016	2019	Jannette Urciuoli	Counseling
2017	2020	Joan Petersen	Biological Sciences & Geology
2017	2020	Regina Rochford	English

* Moni Chauhan was elected to a two-year term to replace Nidhi Gadura, who was elected chair of her department.

FEC: UFS Elections

The FEC is charged with holding elections for positions opening due to expiring terms in the UFS. The timing for these elections was as follows:

UFS Faculty Elections and UFS Adjunct Election (run by FEC)		
Required Lists: Faculty with CLTs, Adjuncts, Adjunct CLTs	**Start Date**	**End Date**
Write/Approve Petition	-----	Mon., Feb. 15, 2016
Circulate Petition (at least two weeks are required)	Tues., Feb. 13, 2017	Tues., Feb. 27, 2017
Write/Approve Ballot (at least one week is required)*	Wed., Feb. 28, 2016	Thurs., Mar. 1, 2017
Voting (at least two weeks are required)	Fri., Mar. 3, 2017	Fri., Mar. 17, 2017

*The FEC did not provide me with the one week I requested, but they did work with me to ensure that the election could proceed according to their schedule.

Results of these elections were as follows:

University Faculty Senate (UFS) Full-Time Representative Candidates

Poll ID: 133808
As at Poll close: Friday 17 March 2017 17:00 EDT
Number of voters: 144 · Group size: 436 · Percentage voted: 33.03
Ranked by votes

Rank	Candidate ID	Candidate	Votes	%
1	15872839	Emily Tai, Associate Professor, Department of History	117	81.25
2	15876757	Barbara Rome, Assistant Professor, Department of Nursing	103	71.53
3	15875108	Philip Pecorino, Professor, Department of Social Sciences	101	70.14
4	15875109	Edmund Clingan, Professor, Department of History	89	61.81

University Faculty Senate (UFS) Full-Time Alternate Candidates

Poll ID: 133809
As at Poll close: Friday 17 March 2017 17:00 EDT
Number of voters: 144 · Group size: 436 · Percentage voted: 33.03
Ranked by votes

Rank	Candidate ID	Candidate	Votes	%
1	15875112	Leslie Ward, Assistant Professor, Library	144	100.00

University Faculty Senate (UFS) Part-Time Alternate Candidates

Poll ID: 134644
As at Poll close: Friday 17 March 2017 17:00 EDT
Number of voters: 25 · Group size: 476 · Percentage voted: 5.25
Ranked by votes

Rank	Candidate ID	Candidate	Votes	%
1	15876974	Gene Mann, Adjunct Lecturer, English Department	25	100.00

There were no UFS Part-Time Representative Candidates.

There were no candidates for Adjunct CLT Representative to the FEC.

The FEC requested that I write an instruction manual on how I run an election using BigPulse. I sent this to them on March 20, 2017.

FEC: Notes for 2017-2018

- It was brought to my attention that faculty members on Travia leave do not have voting rights. I need to make sure to request that they not be on the Faculty list that is sent to Raj Vaswani that is entered into BigPulse.

- My records show that the following list of elections will be run by the FEC in Spring 2018:
    1. UFS Elections:
        a. UFS Full-Time Three-Year Delegates
            (Monica Rossi-Miller's term is ending, plus any other seats we may be granted)
        b. UFS Full-Time One-Year Alternate(s)
        c. UFS Part-Time Three-Year Delegate(s)
        d. UFS Part-Time One-Year Alternate(s)
    2. Elected Adjunct CLT (if any candidates apply)
    3. FEC Special Committees:
        a. Academic Review Committee (ARC)
        b. Committee on Academic Freedom Members at Large
        c. Student-Faculty Disciplinary Committee (SFDC)
        d. Governing Board QCC Auxiliary Enterprise Association
        e. Governing Board QCC (Student Activities?) Association

This report was written by Jeffrey L. Schwartz on April 22, 2017.