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**Queensborough Community College**  
The City University of New York

**MINUTES**  
**of the April 13, 2010 meeting of the**  
**Academic Senate**

President Eduardo J. Martí called the seventh regularly scheduled meeting of the Academic Senate to order at 3:10 p.m.

**I. Attendance:**

The complete Senate roster is available at  
[http://www.qcc.cuny.edu/Governance/AcademicSenate/academic\\_senate\\_roster.asp](http://www.qcc.cuny.edu/Governance/AcademicSenate/academic_senate_roster.asp)

As determined from the attendance taken by the iclickers at the meeting, there were eleven absentees.

Azrak, Paul	Darcy, Jean	Klarberg, David	Martiny, Nico
Poulsen, Jane	Sandson, Stephanie	Scal, Roland	Shemanski, Thomas
Thompson, Channel	Zahavy, Reuvain	Reesman, Linda	

**II. Consideration of minutes of the February 9, 2010 meeting:**

A **motion** was **made, seconded**, and **approved** to approve the March minutes. (*Attachment A of the April 13, 2010 Agenda*). The motion was passed unanimously.

**III. Communications from:**

**President Marti:**

President Marti welcomed everyone to the seventh regularly scheduled meeting of the Academic Senate.

- President Marti informed the Senate of the request of the Committee on Committee to move item #5 –Election of members of Standing Committees to item # 3 to conduct the vote while there was quorum.

**IV. Election of members of Standing Committees - ELECTION**

A **motion** was **made, seconded**, and **approved** to modify the agenda to move item #5 – Election of members of Standing Committees to Item #3. (*Attachment H of the April 13, 2010 Agenda*). The motion was passed unanimously.

- Dr. Regina Rochford presented the slate to the Senate and explained that of the 117 applications that were submitted, only 81 seats were available. As such, priority was given to tenured faculty, junior faculty, and then to Higher Education Officers, all equitably distributed across the Departments. Dr. Rochford asked that the Chairs of each department to inform their staff that they are required to apply each year to serve on Standing Committees.

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A **motion** was **made**, **seconded**, and **approved** to approve the slate of Election of members of Standing Committees. (*Attachment H of the April 13, 2010 Agenda*). There were three negative votes from Jonas Falik, VP Ellen Hartigan and Lin Maan, and one abstention from Senator Anthony Kolios.

- President Marti thanked Dr. Rochford for all her hard work.
- President Marti then urged everyone to review the actions of the April meeting of the Board of Trustees as well as the Chancellor’s report which mentions the \$1 million dollar gift from Mr. Norman P. Joondeph for the Art Gallery. President Marti indicated that this is the only time in the history of CUNY that we have received two \$1 million dollar gifts which is an attestation of how people feel about the College. President Marti reiterated once again that Mr. Joondeph, like Ameena Hakim, a recent Nursing graduate, made Queensborough Community College a priority in their giving.
- President Marti then referred to his written report (*Attachment B of the April 13, 2010 Agenda*).
- President Marti began with the 2009-10 budget, where the College/University is being asked to contribute \$1.2 million to the Program to Eliminate the Gap (PEG) for New York City. President Marti indicated that we cannot expect any extra funding, and that the College needs to be prudent with its spending. However, the hiring plans for 35 faculty members and 37 Administrators totaling 72 new positions will proceed to meet the demand of the overenrollment. Beyond that, there will be no hiring of new positions for the next two years, only replacements, should the need arise.
- President Marti announced that enrollment will be capped at 10, 808 FTEs, and that he anticipates that the College will close admissions to new students some time in July; with the possibility of closing Registrations to all students sometime in latter part of July. That said, President Marti exhorted the Senate to announce to fellow faculty members to inform their students to register promptly to ensure the best possible options for their classes, as well as to complete their Financial Aid Applications by April 23, 2010.
- President Marti announced that the Open Hearing for the first draft Strategic Plan will be held May 19, 2010 to the Focus Groups: Department Chairs, Student Government and HEOs. Persons needing a copy of the Strategic Plan may contact the President’s office. Eventually, everyone will be sent a copy of the plan.
- President Marti informed the Senate that over 300 persons have indicated that they will be attending the 50<sup>th</sup> Anniversary Gala, and that through the Campaign efforts, other individual gifts are coming, and that it is expected that the College will surpass the goal of \$3 million.

108 Although VP Zins confirmed that the College is already at \$2 million, the  
109 President's goal is an Endowment of \$2 million.  
110

- 111 • President Marti underscored the importance of the Study Abroad  
112 program which sponsored 8 students this spring to visit Saltsburg,  
113 funded by the Queensborough Community College fund and the Student  
114 Association. President Marti indicated that he has asked VP Hartigan to  
115 discuss with the students about donating to QSA budget to sustain and  
116 expand the Study Abroad Programs.  
117
- 118 • President Marti described the discussions on the Community Dialogue  
119 concerning criteria for promotion as very timely, and that he intends to  
120 speak with Chairs about the process that is utilized to promote Junior  
121 Faculty members to attain the ranks of Associate Professor. The  
122 President suggested that faculty should create forums for such  
123 discussions.  
124
- 125 • The President remarked that the judgment exercised by the P & B and  
126 himself have to be very subjective, and he further delineated the  
127 promotion process and his role in the process.  
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130 **IV. Senate Steering Committee:** Chair Tai referred to her written report (*Attachment C of the April 13,*  
131 *2010 Agenda*).  
132

- 133 • Chair Tai began by supporting Dr. Rochford's remarks about timely  
134 submission of application to serve on Committees, which would prevent  
135 non-reappointment of faculty members who have contributed significantly  
136 to a committee.  
137
- 138 • Chair Tai informed the Senate of her recent attendance at the UFS Task  
139 Force for Higher Education in the Prisons accompanied by Vice Chair  
140 Jacobowitz where there were discussions about education and training  
141 of persons who are incarcerated or who are being released. Chair Tai  
142 reported that there was considerable attendance of this meeting, which  
143 would support a program already in place at John Jay College, CUNY,  
144 from members of the Queensborough Community College faculty. Chair  
145 Tai invited anyone who might be interested in becoming more involved  
146 with the prison education program to contact her.  
147
- 148 • Chair Tai exhorted faculty to read the Assessment Handbook and submit  
149 any feedback.  
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152 **V. Candidates for Graduation**  
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- 154 • Fall 2009 – (Attachment E )- **RESOLUTION**
- 155 • January 2010 (Attachment F) – **RESOLUTION**  
156
- 157 • President Marti presented the Candidates for Graduation with an  
158 Associates Degree referring to the Fall 2009 (Attachment E of the  
159 April 12, 2010 Agenda).  
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162 A **motion** was **made, seconded, and approved** to approve the Candidates who  
163 completed in Fall 2009 for January 2010 graduation. (*Attachment E of the April 13, 2010*  
164 *Agenda*). The motion was passed unanimously.  
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- President Marti explained that the students listed on *Attachment F* are potential students for June 2010 graduation, and have been invited to attend Commencement and that no vote was required at this time.

171 **VI. Monthly Reports of Academic Senate Standing and Special Committees**

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173 Committee on Bylaws (Attachment G) – **RESOLUTION**

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- President Marti invited Dr. David Sarno to present on the matters of the Bylaws, Attachment G – Committee on Bylaws. Dr. Sarno indicated that there were four resolutions, and offered explanations and clarifications for questions on the floor.
  - Item #1 Proposal from the Committee on the Gallery and Performing Arts.

184 A **motion** was **made, seconded, and approved** to approve Item #1 –changing the  
185 proposed name for the Committee on the Gallery and Performing Arts to the Committee  
186 on Cultural and Archival Resources (*Attachment G of the April 13, 2010*). There was one  
187 negative vote from Senator Paris Svoronos, and one abstention from Leen Feliciano,  
188 (SGR).  
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- Item # 2 Proposal from the Committee on Distance Education

192 A **motion** was **made, seconded, and approved** to increase the number of faculty  
193 members from five (5) to seven (7) (*Attachment G of the April 13, 1010 Agenda*.) There  
194 were five negative votes from Senator Asser Stuart, Melvin Gorelick, Bob Rodgers,  
195 Student Government Representative (SGR), Gladys Juca, and one other unidentified  
196 Student Government Representative. There was one abstention from Leen Feliciano,  
197 (SGR).  
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- Item #3 Proposal from the Steering Committee: using email for committee business.
  - This proposal stimulated lively discussion, and queries as to the appropriate times to use e-mail to conduct Committee business. Dr. Sarno responded to the comments, provided clarifications where necessary, and emphasized that e-mail should be used as a last resort when conducting Committee business. Parliamentarian, Dr. Phillip Pecorino reminded everyone that Committees are bound by the guidelines of Roberts Rules.

211  
212 A **motion** was **made, seconded,** to ratify protocols and amendment specifying the use of  
213 e-mail to conduct committee business only when considered absolutely necessary. A

214 vote was taken, and results are pending. (*Attachment G of the April 13, 2010 Agenda*).  
215 The measure received thirty-six affirmative votes, there were twelve negative votes. A  
216 debate concerning whether thirty-six votes would be considered sufficient to pass under  
217 current interpretations of the Perez decision concerning open meetings law ensued. The  
218 Steering Committee believes that while the measure received enough votes to pass  
219 according to QCC Bylaws, it failed to meet the more stringent requirements of the CUNY  
220 Central offices interpretation of the Perez decision. There were twelve negative votes  
221 from Senators Stuart Asser, Provost & Senior VP Diane Call, Jonas Falik, Melvin  
222 Gorelick, Anthony Kolios, David Lieberman, Margaret Reilly, Bob Rogers, Paris  
223 Svoronos, Ann Tullio, Gilmar Visoni and Richard Yuster, and six abstentions from  
224 Senators Anne Marie Bourbon, Michael Cesarano, Eugene Harris, Georgina Colalillo,  
225 Phyllis Pace, and Leen Feliciano, (SGR).  
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- 228 • Item # 4 Proposal from the Steering Committee: creation of a Committee
- 229 on Assessment and Institutional Effectiveness.
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- 231 • Several queries were raised regarding the activities of the Assessment
- 232 Committee.
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- 234 • Chair Tai indicated that by presenting this proposal to the Bylaws
- 235 Committee, the intent was to keep Assessment within the purview of
- 236 shared governance. Chair Tai emphasized the necessity of creating a
- 237 committee that would show evidence of a “culture of assessment” to
- 238 satisfy Middle States evaluation requirements.
- 239

240 A **motion** was **made, seconded, and approved** to approve the proposal for the creation  
241 of a new standing committee, the Committee on Assessment and Institutional  
242 Effectiveness. (*Attachment G of the April 13, 2010*). There were eleven negative votes  
243 from Senators Francis Cotty, Mona Fabricant, Leen Feliciano (SGR), Melvin Gorelick,  
244 Susan Jacobowitz, David Lieberman, Bob Rogers, Paris Svoronos, Ann Tullio, Gilmar  
245 Visoni and Richard Yuster, and two abstentions from Senators Edward Volchok and Paul  
246 Weiss.  
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250 **Committee on Committees:**

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252 Accepted as presented. (*Attachment H of the April 13, 2010 Agenda*)  
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254 **Committee on Curriculum:**

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256 ( Attachment I) – **RESOLUTION**  
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259 **1. Course Changes**

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261 **DEPARTMENT of FOREIGN LANGUAGES and LITERATURE**  
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265 **Prerequisite Change (1 Course)**  
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267 **From: LC-122 Mandarin for Students of Chinese Heritage II**

268 4 class hours 4 credits

269 [Prerequisite/corequisites: **Departmental permission.**]

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**To:** LC-122 Mandarin for Students of Chinese Heritage II  
4 class hours 4 credits  
Prerequisite: LC-121 with a grade of C or better, or departmental permission

Rationale: This course is the continuation of LC-121. Because language learning is a cumulative process, the mastery of LC-121 language skills at a C level or higher is necessary for a student to succeed in LC-122. The majority of students who perform below C in LC-121 are unable to perform at a satisfactory level in LC-122.

- A **motion was made, seconded, and approved** to approve the course change in the Department of Foreign Languages and Literature. (*Attachment I of the April 13, 2010 Agenda*). There were no negative votes and one abstention from Leen Feliciano (SGR).

## DEPARTMENT of MATHEMATICS and COMPUTER SCIENCE

### Prerequisite Changes (3 courses)

**1. From: MA-128 Calculus for Technical and Business Students** 4 class hours 4 credits  
Prerequisite: MA-120 or MA-114, or the equivalent.

**To:** MA-128 Calculus for Technical and Business Students 4 class hours 4 credits  
Prerequisite: MA-120 or MA-114 with a C- or better, or the equivalent.

Rationale: The Math Department requires students to earn a C- or better in MA 120 or MA 114 as a prerequisite for MA 440. To make requirements consistent across the various curricula, the prerequisite for MA 128 should also be a C- or better in MA 120 or MA 114. The department will assess the results of this change. We anticipate a higher success rate for students.

**2. From: MA-315 Topics in Mathematics** 3 class hours 3 credits  
Prerequisite: MA-301 or MA-303

**To:** MA-315 Topics in Mathematics 3 class hours 3 credits  
Prerequisite: MA-301 or MA-303 or permission of the department

Rationale: MA 315 is used for independent study, as a catch-all course for transfer students, as a course for mathematics and science teachers taking courses for certification, and for students with special needs. It can be taught as an on-line course, a hybrid course, or a strictly in-class course. Since many of the students registering for this course have taken mathematics at another college or are non-matriculants with a BA degree, the department needs flexibility in the prerequisite for the course so we can evaluate students on an individual basis.

**3. From: MA-336 Computer-Assisted Statistics** 3 class hours 1 laboratory hour 3 credits  
Prerequisite: MA-120 [or 205] or MA-114, or satisfactory score on the Mathematics Placement Test, level II. [Students may not receive credit for both MA-332 and 336.]

**To:** MA-336 Computer-Assisted Statistics  
3 class hours 1 laboratory hour 3 credits  
Prerequisite: MA-120 or MA-114 with a C- or better, or satisfactory score on the Mathematics Placement Test, level II. NOTE: MA 205 and MA 332 are no longer offered

325 Rationale: The Math Department requires students to earn a C- or better in MA 120 or MA 114 as a prerequisite  
326 for MA 440. To make requirements consistent across the various curricula, the prerequisite for MA 336 should  
327 also be a C- or better in MA 120 or MA 114. The department will assess the results of this change. We  
328 anticipate a higher success rate for students.

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- 330 • A **motion was made, seconded, and approved** to approve the course change  
331 in the Department of Mathematics and Computer Science (*Attachment I of the*  
332 *April 13, 2010 Agenda*). There were two negative votes from Senators Gladys  
333 Yuca and one unidentified Student Government Representative and one  
334 abstention from Edward Volchok.

## 335 II. New Courses

### 336 **DEPARTMENT of FOREIGN LANGUAGES and LITERATURE (2 Courses)**

#### 337 **1. LA-111 Elementary Arabic I** 4 credits (4 class hours, 1 lab hour)

338 Prerequisites: Placement by the Department of Foreign Languages

339  
340 This course is designed for students who have no previous background in Arabic. It focuses on the four essential language  
341 skills: listening, speaking, reading and writing. The alphabet, sound system, and basic greetings and expressions will be  
342 covered this semester. The main focus is on Modern Standard Arabic (MSA), although students are also trained to speak  
343 using spoken Arabic.

344 Rationale: Programs in Arabic language have already been incorporated very successfully into a good number of  
345 Community and Senior Colleges of CUNY, including LaGuardia and Kingsborough Community Colleges, and Queens  
346 and Hunter Colleges. Many students inquire about Arabic classes when they come to the Foreign Languages Department  
347 for advice and placement. We are certain that there is enough demand at this time to offer one Elementary Arabic I class  
348 every semester, and to continue expanding the program with the addition of Elementary Arabic II in the near future. As  
349 per our conversations with the directors of the Arabic programs at both Hunter and Queens Colleges it seems quite likely  
350 that we will be able to create a track for Arabic heritage speakers in the future, just as we have in the Spanish and Chinese  
351 programs.

#### 352 **Chinese LC-321 Business Chinese I** 3 hours, 3 credits

353 Prerequisites and/or co-requisites: departmental permission

354  
355 This course is designed for advanced speakers of Chinese. The curriculum provides advanced training in Chinese  
356 speaking, reading and writing skills using original business related materials. The emphasis of the course is on the mastery  
357 of general vocabulary and language structures used in the area of business. Social and behavioral cultural codes are also  
358 covered.

359 Rationale: Queensborough Community College has a growing population of advanced speakers of Chinese. Many of  
360 these students are business majors. This course will be of great interest to these students as it will help them to learn the  
361 technical language of business in Chinese. The curriculum will also include reading business related materials and written  
362 communications within major business fields. For students who take Chinese to fulfill their language requirement, this  
363 course can serve as either the first or second course of the language classes they need. Students can also take this course as  
364 an elective. Enrollment of about 30 is expected the first time it is offered and it will be offered every semester.

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- A **motion was made, seconded, and approved** to approve the new course in the Department of Foreign Languages and Literature (*Attachment I of the April 13, 2010 Agenda*). There were four negative votes from Senators Gladys Yuca, Anne Marie Bourbon, and two unidentified Student Government representative, and one abstention from an unidentified Student Government representative.

381 **DEPARTMENT of MECHANICAL ENGINEERING TECHNOLOGY and DESIGN**

382 **DRAFTING**

383

384 **MT-293 Parametric Computer Aided Design Drafting** 1 class hour, 2 recitation hours, 3 laboratory hours, 3

385 credits

386 Co-requisites: MT-111

387

388 Introduction to the use of computer hardware and software for Mechanical Design Drafting. Applications of Parametric

389 Computer Aided Design Drafting for increasing productivity. Concepts, commands and parameters involved in CAD

390 systems. Students generate working drawings by interacting with the computer using graphics display terminals,

391 parametric software, mouse and plotter.

392

393 Rationale: Students will learn to use the leading CAD software for Mechanical Design Drafting, currently Solid Works.

394 To be competitive in today's job market our Mechanical Technology students need to be familiar with this industry

395 standard. This new course will replace MT-488 Computer-Aided Design Drafting (CADD) in the MT curriculum.

396 MT-488 (which focuses on Auto CAD) will be retained for the A.A.S. in CAID, as this is appropriate for Architectural

397 Applications. The projected enrollment is 20 students and it will run every semester.

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- A **motion was made, seconded, and approved** to approve the new course in the Department of Mechanical Engineering Technology and Design Drafting. (*Attachment I of the April 13, 2010 Agenda*). There were no negative votes, three abstentions from Senators Mona Fabricant, Gladys Yuca, and one unidentified Student Government Representative and one invalid vote from Leen Feliciano.

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407 **DEPARTMENT of MUSIC (2 Courses)**

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409 **1. MU 471, MU 472, MU 473, MU 474 - Percussion Ensemble.** 2 studio hours; 1 credit

410 Prerequisites: None (and/or) co-requisites: None

411

412 Study, rehearsal and performance of classical, contemporary and world percussion ensemble

413 repertoire. May be repeated for credit.

414

415 Rationale: Currently, the Music Department has a steady enrollment in Jazz Ensemble section E3, which is

416 devoted to percussion-based repertoire. The demand for this class, in fulfillment of A.S. in Visual and

417 Performing Arts (FA1), Music Concentration and A.A.S. in Music Electronics Technology (ME2)

418 program requirements, is sufficient to warrant a dedicated course. In addition, having a more

419 accurate name and description of the course in the catalog will alleviate much confusion amongst

420 current and prospective music majors.

421

422 This course provides an opportunity for music and non-music majors to develop proficiency in a

423 variety of techniques for percussion, explore the varied repertoire from standard percussion

424 ensemble literature to percussion around the world, and the gain experience performing on stage

425 with an ensemble.

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427 **2. MU-481, 482, 483, 484 Chamber Improvisation Ensemble** 2 studio hours; 1 credit

428 Prerequisites: None (and/or) co-requisites: None



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Exploration of creative expression, ensemble performance and focused listening through group improvisation, culminating in a public performance. Open to all instrumentalists (acoustic and electric) and vocalists. May be repeated for credit.

Rationale: This course will expand the musical experiences that QCC is able to offer to A.S. Fine Arts and A.A.S. Music Electronics Technology majors. Offered fall and spring semesters, it will provide the experience and opportunity for students to expand their musical expression through non-idiomatic improvisation, removing the barrier of notated music. Students will gain ensemble experience that is vital to producing successful musicians and develop their skills in musical interaction, creative expression and musical intuition; develop focused listening; and broaden their musical vocabulary through group performances and directed listening. While some musicians and scholars disagree as to the feasibility of teaching improvisation, all agree that it is a vital experience for students of music, as it “secures the total involvement of the performer.” (Derek Bailey Improvisation: Its Nature and Practice in Music, 17) The aim of this course is to provide that experience for students, in a low-risk setting, before they continue in their education or enter the professional world. Additionally, nonidiomatic improvisation “enables the emergence and cultivation of a personal voice...at any level of technical ability.” (William L. Cahn Creative Music Making, 21)

- A motion was made, seconded, and approved to approve the new course in the Department of Music. (Attachment I of the April 13, 2010 Agenda). There were no negative votes and two abstentions from Gladys Yuca, and one unidentified Student government representative.

**III Degree Program Changes**

**FROM: A.A.S. Degree Program in Mechanical Engineering Technology**

<b>GENERAL EDUCATION CORE REQUIREMENTS</b>		<b>CREDITS</b>
EN-101, 102	English Composition I, II.....	6
MA-114	College Algebra and Trigonometry for Technical Students.....	4
MA-128	Calculus for Technical and Business Students.....	4
PH-201, 202	General Physics I, II.....	8
SS- OR HI-	Electives in Social Sciences or History (HI-100 series).....	6
	<i>Sub-total</i>	28
 <b>REQUIREMENTS FOR THE MAJOR</b>		
MT-111	Technical Graphics.....	2
MT-122	Manufacturing Processes.....	3
MT-124	Metallurgy and Materials.....	3
MT-125	Metallurgy Laboratory.....	1
MT-161	Fundamentals of Computer Numerical Control.....	3
MT-341	Applied Mechanics.....	3
<b>MT-488</b>	<b>Computer-Aided Design Drafting (CADD).....</b>	<b>3</b>
MT-345	Strength of Materials.....	3
MT-346	Strength of Materials Laboratory.....	1
MT-369	Computer Applications in Engineering Technology.....	3
MT-900	Cooperative Education/Design Projects.....	3
MT-491	Computer Controlled Manufacturing (CCM).....	2
MT-492	Introduction to Virtual Automation.....	2
MT-513	Thermo Fluid Systems.....	3
MT-514	Thermo Fluid Systems Laboratory.....	1
	<i>Sub-Total</i>	36
 <b>Total Credits Required for the Mechanical Engineering Technology A.A.S. Degree Program.....</b>		 <b>64</b>

**TO:** A.A.S. Degree Program in Mechanical Engineering Technology

<b>GENERAL EDUCATION CORE REQUIREMENTS</b>		<b>CREDITS</b>
EN-101, 102	English Composition I, II.....	6
MA-114	College Algebra and Trigonometry for Technical Students.....	4
MA-128	Calculus for Technical and Business Students.....	4
PH-201, 202	General Physics I, II.....	8
SS- OR HI-	Electives in Social Sciences or History (HI-100 series).....	6
	<i>Sub-total</i>	28
<b>REQUIREMENTS FOR THE MAJOR</b>		
MT-111	Technical Graphics.....	2
MT-122	Manufacturing Processes.....	3
MT-124	Metallurgy and Materials.....	3
MT-125	Metallurgy Laboratory.....	1
MT-161	Fundamentals of Computer Numerical Control.....	3
MT-341	Applied Mechanics.....	3
<b>MT-293</b>	<b>Parametric Computer Aided Design Drafting .....</b>	<b>3</b>
MT-345	Strength of Materials.....	3
MT-346	Strength of Materials Laboratory.....	1
MT-369	Computer Applications in Engineering Technology.....	3
MT-491	Computer Controlled Manufacturing (CCM).....	2
MT-492	Introduction to Virtual Automation.....	2
MT-513	Thermo Fluid Systems.....	3
MT-514	Thermo Fluid Systems Laboratory.....	1
MT-900	Cooperative Education/Design Projects.....	3
	<i>Sub-Total</i>	36
<b>Total Credits Required for the Mechanical Engineering Technology A.A.S. Degree Program.....</b>		<b>64</b>

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- A **motion** was **made, seconded,** and **approved** to approve the new degree program changes in the Department of Mechanical Engineering Technology. (*Attachment I of the April 13, 2010 Agenda*). There were no negative votes and three abstentions from Senators Gladys Yuca, Leen Feliciano and one unidentified Student Government Representative.

**Committee on Environment, Quality of Life, and disability Issues**

- Accepted as presented. (Attachment J of the April 13, 2010 Agenda).

**VII. Old Business**

- None
- President Marti invited everyone to the Faculty Excellence Awards at the Oakland Room following the meeting.

**VIII. New Business**

- Dr. Sheena Gillespie, Chair of the Faculty Executive Committee addressed the Senate challenging the faculty to be more reflective in the classroom and to aim at “making the possible – actual.”

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- Alan Gabriella, Student Government Representative announced the upcoming student government elections asking faculty to encourage students to participate.

Respectfully Submitted,  
Barbara Blake- Campbell,  
Secretary,  
Steering Committee of the Academic Senate.