

Queensborough Community College
The City University of New York

MINUTES
of the March 11, 2008 meeting of the
Academic Senate

President Eduardo J. Martí called the sixth regularly scheduled meeting of the Academic Senate to order at 3:05 p.m.

I. Attendance:

The complete Senate roster is available at
http://www.qcc.cuny.edu/Governance/AcademicSenate/academic_senate_roster.asp

As determined from the attendance taken by the iclickers at the meeting there were fifteen absentees.
Absent were:

J. Darcy	E. Feldman	K. Montgomery	P.Pace	M. Reilly
J. Bilal	C. Wilson	S. Bruney	H. Diaz	L. Stanley
K. Pearl	D. Satnarine	L. Menacho	P. Widjaja	J. Pantaleo

A **motion** was **made, seconded, and approved** to accept the agenda. It passed unanimously.

II. Consideration of minutes of the February 19, 20078 meeting:

A **motion** was **made, seconded, and approved** to accept the February minutes. (*Attachment A of the March 11, 2008 Agenda*). There were no negative votes and no abstentions.

III. Communications from:

President Marti: President Marti referred to his written report (*Attachment B of the March 11, 2008 Agenda*.) focusing on some of the following:

- President Marti announced that on April 10th at 12:00 noon that a memorial service will be held for Harriet Kupferberg who will be remembered as instrumental in shaping the Holocaust Resource Center. The President encouraged everyone to attend.
- In focusing on the budget, the President expressed concern that the Governor’s situation may have negative repercussions. In describing a worst case scenario, the President stated that we would be funded at last year’s level and that the Compact will fill in the gap. The President said he was feeling more optimistic than previously and some of our students are traveling to Albany on April 1st to protest cuts. David Weprin, our representative in the City Council needs to be made aware of our needs.
- President Marti is serving on the Middle States evaluating team for Hudson County Community College and mentioned that it will be interesting to see how aware the college community is regarding the Middle States process..
- The President expressed concern that Queensborough did not win the Met Life/Jobs for the Future Award despite the fact that we were selected as one of six colleges nationwide. We will try again for this award in the future.
- In a brief discussion about QCC’s Fund Board, the President explained that the purpose of the board is to raise, manage and allocate funds for us.

- President Marti thanked Peter Marchitello for his hard work with the Women’s Basketball team
- Chair Pecorino thanked Dr. Marti for keeping the reduction in budgets from impacting on the College’s program. President Marti reviewed the hierarchy of funding for the community colleges and pointed out that it is the strategic plan that that drives the institution, giving priority to instruction and support.

Steering Committee:

- Chair Pecorino reported that we are very close to having online elections for all at large members of the Academic Senate. He thanked Norton Reid and the FEC as well as Mike Cesarano, the members of the COC and Bruce Naples. In particular, he expressed appreciation to Raj Vaswani and the ACC for their assistance.
- Chair Pecorino also announced that there are 21 Candidates for the 14 Faculty members at large in the Senate.
- We have had as many volunteers for the Standing Committees of the Senate as we did last year and so it appears that all committees will be staffed with members of the instructional staff or faculty. The Steering Committee will also appoint a number of designees so that there will be few if any, who volunteered who will not receive a placement.
- Chair Pecorino reported on the matter of HEO’s at QCC and their participation in Governance which has been raised at a meeting of CAPC and in discussions of members of the FEC with the Steering Committee. At present it would appear that:
 - ***HEO’s are in the Senate with two elected at large voting members per recent changes in the Senate Bylaws.***
 - ***The 2 elected at large HEO’s may serve (if elected) on the Steering Committee.***
 - ***HEO’ may serve on Special Committees and on Sub Committees of Standing Committees per the bylaws.***
 - ***HEO’s may be elected by the Senate as voting members of all but two Standing Committees per the bylaws.***

- Chair Pecorino pointed out there are two main issues, highlighting the key phrases:

1) Participation of HEO's on Standing Committees

- QCC Gov Plan:>"as determined" by the Senate
- Academic Senate Bylaws: "members of the instructional staff"
- Academic Senate Bylaws: "faculty"
- CUNY bylaws, PSC-CUNY Collective Bargaining Agreement list HEO's as members of the instructional staff.
- NOTHING on the QCC Governance Plan excludes HEO's from the instructional staff nor can it by CUNY Policy and law. Thus unless and until the Academic Senate Bylaws are changed to replace the phrase "members of the instructional staff" with "faculty", HEO's at QCC are eligible to serve on any Standing Committee that has "members of the instructional staff".
- Unless changes are made in 2009 when the COC solicits volunteers the pool of volunteers for service will include: "members of the instructional staff" meaning full time faculty, part time faculty, full time CLT's and part time CLT's and HEO's.
- Senators wishing to propose changes to the bylaws may do so either through the Committee on Bylaws or directly at any meeting of the Senate or through the Steering Committee.

- o NOTE: HEO's have always been eligible to serve on Special Committees of the Senate and sub-committees of the Standing Committees.

2) Serving on the Academic Senate

- o revision of bylaws to require election of 2 at large HEO members of the Senate
- o Is this bylaw change "consistent with" the Governance Plan?
- o Who decides what is or is not consistent with this Governance document?
Consistent with the letter of the document?
- o Consistent with the spirit of the document?
- o Consistent with the intent of the document?
- o The Governance Plan does not present a method or office or person who is to decide such a matter. The Steering Committee of the Senate will enter into discussions with the FEC in an effort to resolve this matter. The Academic Senate itself is the Governance Body and as that body and the most representative body might be the body to adjudicate matters of interpretation of the Governance Plan.

Who decides??? Options include:

1. Parliamentarian of the Academic Senate
2. Senate Committee on Bylaws
3. CUNY Office of Legal Affairs
4. QCC Consensus as expressed by a vote of the Academic

Senate

III. UFS Representative:

No report

IV. Monthly Reports of Academic Senate Standing Committees:

Committee on Committees:

Status Report regarding Staffing of 2007-08 Academic Senate Standing Committees

- Applications for Standing Committees of the Academic Senate have been distributed, returned, and the staffing process is in its final stages. Results will be presented to the Steering Committee for inclusion in the agenda of the April Senate meeting. Last year 104 applications were received, this year 103 applications came in.

Status Report regarding Academic Senate Nominations and Elections

- Petitions have been distributed for the election of fourteen (14) Member-At-Large Members of the Academic Senate. They were due in to Michael Cesarano, COC Chairperson (Room H-125), by 3:00pm on March 7th, 2008. There will be twenty-one (21) names on the ballot as twenty-one nomination petitions were returned. Each of the fourteen candidates receiving the largest number of votes will be elected to serve a three-year Member-At-Large Senate term. The remaining seven candidates will be designated as Alternates for a term of one year.

- Ballots will be cast via an online interface which conceived and designed by Michael Cesarano and Raj Vaswani, respectively. The online voting interface will go live at 9:00am on Monday, March 24, 2008 and remain active until 3:00pm on Friday, April 11, 2008, giving eligible voters three weeks in which to cast their ballots. It is the intention of the Committee on Committees to officially report results of all elections to the Steering Committee on the day of the May Senate Meeting.

Report regarding Impending Vacancies on the Committee on Committees

- The terms of three COC members are expiring in April and a fourth member has become ineligible due to being on leave. As such, there will be four vacancies to fill and we are presently looking for individuals to nominate at the May Senate Meeting. We would like to have as many nominees as possible, but we need at least four. At present we have identified two faculty members who are interested in being nominated and willing to serve. Individuals interested in being nominated should contact Michael Cesarano or any member of the Committee on Committees as soon as possible.

Committee on Curriculum:

- Senator Cotty presented the following on behalf of the Committee on Curriculum:

COURSE REVISIONS

Department of Business

BU-203 Principles of Statistics:

From: BU 203 Principles of Statistics – 4 class hours 3 credits
Prerequisites: MA 321 or [MA 240]

To: BU 203 Principles of Statistics – 4 class hours 3 credits
Prerequisites: MA 128 or MA 260 or MA 321 or MA-440. (Students who have taken MA 240, which is no longer offered, have satisfied the mathematics prerequisite for BU 203.)

- A motion to approve the revision was **made, seconded, and approved.**
It passed unanimously

Department of Health Physical Education, and Dance:

Pre-requisites and Co-requisites for Courses in the A.A.S. Degree in Massage Therapy

From

HA-100: Foundations in Therapeutic Massage
3 hours; 3 credits

Pre-requisites: BE 112 (or 205), BE-122 (or 226) or satisfactory placement on the CUNY/ACT Assessment Test

To

HA-100: Foundations in Therapeutic Massage
3 hours; 3 credits

Pre-requisites: BE 112 (or 205), BE-122 (or 226) or satisfactory placement on the CUNY/ACT Assessment Test.

Open to Massage Therapy majors only

From

HA-101 Eastern Massage 1

1 hour lecture; 3 hours Lab. 2 credits

[Pre-requisite or] co-requisite: [HA-100,] BI-301 [and BI-330]

To

235 HA-101 Eastern Massage 1
 236 1 hour lecture; 3 hours Lab. 2 credits
 237 Co-requisite: BI-301 or permission of the Department
 238

From

240 HA-102 Western Massage 1
 241 1 hour lecture; 3 hours Lab. 2 credits
 242 [Pre-requisite or] co-requisite: [HA-100, BI-301 and] BI-330
 243

To

245 HA-102 Western Massage 1
 246 1 hour lecture; 3 hours Lab. 2 credits
 247 **Co-requisite: BI-330 or permission of the Department**
 248

From

250 HA-103 Eastern Massage 2
 251 1 hour lecture; 3 hours Lab. 2 credits
 252 **Pre-requisite: HA-100 [and] HA-101[; BI-302 and BI-331]**
 253

To

255 HA-103 Eastern Massage 2
 256 1 hour lecture; 3 hours Lab. 2 credits
 257 Pre-requisite: HA-100, HA-101
 258

From

260 HA-104 Western Massage 2
 261 1 hour lecture; 3 hours Lab. 2 credits
 262 **Pre-requisite: [HA-100 and] HA-102 [; BI-302 and] BI-331**
 263

To

265 HA-104 Western Massage 2
 266 1 hour lecture; 3 hours Lab. 2 credits
 267 **Pre-requisite: HA-102; co-requisite: BI-331**
 268

From

270 HA-202 Western Massage 3
 271 1 hour lecture; 3 hours Lab. 2 credits
 272 **Pre-requisite: [HA-104 Pre or corequisites: HA-220, BI 325]**
 273

To

275 HA-202 Western Massage 3
 276 1 hour lecture; 3 hours Lab. 2 credits
 277 **Pre-requisite: HA-104; co-requisite: HA-203**
 278

From

280 HA-203 Massage Practicum 1
 281 6 hours laboratory, 2 credits
 282 Pre-requisite [or co-requisite: HA-201, HA-202]
 283

To

285 HA-203 Massage Practicum 1
 286 6 hours laboratory, 2 credits
 287 **Pre-requisite: BI-331**
 288

From

289 HA-204 Massage Practicum 2
 290 9 hours laboratory, 3 credits
 291 **Pre-requisite: HA-203 [pre-requisite or co-requisite: HA-205, HA-221]**
 292

To

294

HA-204 Massage Practicum 2
9 hours laboratory, 3 credits
Pre-requisite: HA-203

From

HA-220 Pathology for Massage Therapy 1
3 hours, 3 credits
Pre-requisite: BI-302, [BI-331,] HA-103, HA-104 [; Pre- or Co-requisite: BI-325]

To

HA-220 Pathology for Massage Therapy 1
3 hours, 3 credits
Pre-requisites: BI-302, HA-104

- A motion to approve the revision was **made, seconded, and approved.** It passed with unanimously.

COURSE DELETIONS

Department of English

EN 641: Folklore and Literature
3 class hours; 3 credits; Pre-requisite: EN-102
Offered as needed.

EN 222: New Media Journalism
3 class hours; 3 credits; Pre-requisite: EN-102
Offered as needed.

- A motion to approve the deletions was **made, seconded, and approved.** It passed with one no vote. *No vote: P. Bales*

SUB-COMMITTEE TO INVESTIGATE THE STATUS OF THE HUMANITIES ELECTIVES:

The following members of the faculty have volunteered to represent college programs and departments and been approved by the Chair of the Committee on Curriculum:

- Department of English: Dr. Susan Jacobowitz
- Department of History: Dr. Michael Proulx
- Department of Social Sciences: Dr. Shannon Kincaid
- Arts Programs (AR, MU, HE-Dance and SP-Film):
Professor Michelle Cuomo
- Business and Professional Programs (Business and Nursing):
Professor Marilyn Katz
- Technical Programs (Electrical and Mechanical Technology):
Professor Ed Brumgnach
- Science (Biology, Chemistry, Physics): Dr. Eugene Harris
- Delegate from the Committee on Curriculum: Dr. Frank Cotty, Chair
- Liaison from the Office of Academic Affairs: Dean Karen Steele
- Department of Foreign Languages - **VACANT**

The charge of the above committee is to review how many humanities courses are available for students to take.

V. Old Business

Interim Report on the Learning Academies

- Discussions should be taking place now. The discussions on the Academies will end by summer and, in the Fall, the physical space will be designed.

- As of May, 2009, people will be in place to welcome students to the College in the Fall.
- The four Administrative Offices of the College will oversee the Learning Academies in the following manner:
 - Vice President Call: space and space studies
 - Vice President Zins: marketing and working with focus groups of students to get feedback
 - Vice President King and Academic Affairs : planning, identification of high impact initiatives
 - Vice President Hartigan and Student Affairs: overseeing student support
- VP King encouraged everyone to attend the informal Academy chats being held on March 19, April 10 and April 29.
- VP Hartigan thanked her staff in Student Affairs and Dr. Rustin and Susan Curtis for their help.
- Dr. Stan Rustin talked about the Introduction to College Life course and what changes might lead to better success. A discussion followed. Topics included the credit bearing issue, making it a pre or co-requisite and who would be responsible for teaching the course.

VI. New Business

Paul Weiss announced that there is a general meeting of QCC's PSC chapter on April 1 from 3:30-5:30 in Oakland. The topic is retirement.

The meeting was adjourned at 4:20.

Respectfully submitted,

Devin McKay,
Secretary