

**Queensborough Community College**  
The City University of New York  
**Steering Committee Report**

**For the November 14, 2006 meeting of the Academic Senate**

**1. Senate Matters**

**Meetings** For this meeting an additional invitation was extended to the community for any members interested in matters on the agenda to attend. We do hope that those guests in attendance and wishing to speak will request to do so at the appropriate times and that they will be recognized and permitted to speak.

**2. Senate Bylaws**

We anticipate that we will soon be receiving recommendations for such changes to the Senate bylaws as are made necessary by recent court decisions.

**3. Standing Committees**

In observance of the Senate Bylaws **Section 7. Reports**. Each standing committee shall distribute to the members of the instructional staff an annual written report and a copy filed with the Secretary of the Academic Senate prior to the first Senate meeting in September. The Secretary shall inform the Academic Senate of the names of the committees which have not filed such reports.

Annual reports for 2005-2006 have been received and forwarded to the Senate, the archives, and website, for all committees.

**4. Special Committees**

*A. Special Committee on Student Bill of Rights and Responsibilities and the Student Complaint Process*

The Committee has been receiving materials and reviewing them and has made some minor changes in the document on Student Rights and Responsibilities and should soon meet to decide on that document. The Student Complaint Policy and Procedures are being reviewed at the Chancellery and there may soon be some action of the Board of Trustees or statement concerning either the emerging policy or guidelines.

*B. Special Committee for Review of the General Education Objectives*

The Committee has been meeting and has now produced a revision of the list of objectives along with clarifications and exemplifications. The Committee will soon be communicating with the community and getting responses to what it has produced. It expects to fulfill its charge and have its report to the Academic Senate in April or May of 2007.

*C. Special Committee on the Use of External Instruments for Evaluations and Assessments*

This Committee was formed and intended to have 11 members. The five faculty elected by the Senate are reading and discussing materials related to their charge. The three members of the Administration have been named and have met with the President and some of the faculty on the Committee. Three positions are not filled: one each for the Student Government, the QCC Assessment Committee, and the QCC IRB. The Committee will again be asked to meet to fulfill its charge and to examine the value of using external instruments in relation to institutional assessment and student engagement assessment.

**5. Possible Resolutions:** Use of Open Spaces and Privacy in the Classrooms

There are two items on the agenda that may result in College Policy being determined by an action of the Senate. Information on these matters was disseminated to the community in advance of the meeting in order to secure the involvement of the community and all interested parties.