

Committee on Vendors Services: An Academic Senate Standing Committee

Minutes of the Meeting of December 3rd, 2015, H-458, at 1:10pm

In Attendance: Johannes Burgers, Larisa Honey, Paul Sideris, Li Xu Li, Kathleen Pecinka, Cheryl Tokke, William D. Parrinello (Student Representative)

Absent: Jean Murley (COC Liason), Gheorghe Proteasa (Steering Committee Designee), David Wasserman (President's Liaison)

The meeting was called to order at 1:10pm by Kathleen and seconded by Paul.

The Minutes from the October 29th, 2015 meeting were unanimously approved.

Report on Social Media Complaints (Paul Sideris):

- Paul worked with David Moretti, QCC Director of Web Services, to set up an email account for the Committee - vendorseices@qcc.cuny.edu
- The email could be found in the QCC database by searching for, “~Vendor Services”
- Paul and Johannes have the permission to access the account and respond to emails
- Paul sent out a test email and verified that the account was properly set up
- David Moretti will collect existing feedback on social media and send it to Paul
- It is still unclear if we could put the new email address on vending machines for feedback

Report on Student Senate Involvement (Johannes Burgers):

- Johannes have not received an email reply from a Student Senate representative
- Johannes suggests making a survey to gauge student experience with food options
- The consensus is to have our Student Representative put a motion on the floor of the Senate to disseminate a survey

Report on NYPIRG Involvement (Larisa Honey):

- Larisa emailed Olga at NYPIRG to inquire an update about the student who presented last semester
- Larisa mentioned that the GMO issue is the main concern, but there is still an expressed interest to work with the Committee in the future

New Business – Service Learning Project (Cheryl Tokke):

- Cheryl proposes a service learning project for her Marketing class that would gather relevant information for the Committee about our vendor services
- The proposal involves students stationing themselves in front of vending machines on campus to obtain information
- Data such as: the number and location of all machines, identification of high traffic areas and high traffic times, how students pay for the products in the vending machine (cash, debit card, Student One card, etc.), what products are popular at each location, etc. would be obtained
- There project would be completed by the end of the semester and a final presentation could be organized in May
- A Committee member will attend the final presentation as part of the service learning project
- Cheryl's project was unanimously approved by the Committee

New Business – Introduction of William Parrinello, Student Impressions of Food Options

- William Parrinello – wparrinello@tigermail.qcc.cuny.edu
- William agrees to put a motion on the floor of the Senate to help the Committee circulate a survey
- William believes there is some confusion about when to use the Student One Card and Tigercard; many students are not aware of the convenience or benefits of each card
- There are two machines on campus that allow you to put money in the student cards; the money does not roll over which can surprise a lot of students
- Students believe the cafeteria is understaffed; students often choose meals that take the least amount of time to prepare or settle for food in the vending machines
- Cheryl asks if any of the student cards can be used for the bookstore
- Kathleen inquires if the Committee should get details about the new cafeteria under construction, e.g. planned space/layout, presence of a self-checkout area, new vendors, new food choices, etc. to make available to students

Action Items:

Johannes and Larisa will prepare a new “Doodle” to schedule the next meeting

Johannes would like each member of the committee to prepare 3 possible survey questions

Paul will contact David Moretti to obtain any feedback from students regarding vendor services

Johannes moved to adjourn the meeting, seconded by Larisa. The meeting ended at 2:15pm.

Respectfully submitted,

Paul Sideris