

## Senate Standing Committee on Computer Resources

Chair: Wendy Ford, Secretary: Wenli Guo

February 25, 2014 Meeting started at 2:10pm

Members Present: Wendy Ford, Ken Golden, Wenli Guo, Hamid Namdar, PeijunJia, Paul Sideris, Bill Faulkner - President's Liaison, Student Government Representative Stephen Jones

Members Absent: Kimberly Banks

Guest: George Sherman – Executive Director, Information Technology

1. One of the Student Government Representatives Luis Hernandez left QCC, a new student representative will be identified for the next meeting.
2. Minutes from the last meeting were reviewed and accepted with minor changes.
3. Kimberly Banks proposed a new technology survey and the committee discussed about it. Members will take a look at it and email feedback to Kimberly Banks before March 15th. Stephen Jones pointed out that questions related to students should be included in the survey. Bill Faulkner will speak to Bruce Naples regarding the details of the survey. Paul Sideris volunteered to help Kimberly Banks for this process.
4. Security issues related to drop boxes were raised by Bill Faulkner. George Sherman explained the issue and pointed out that people should be aware of this and they should be encouraged to take IT security awareness class. This could be a very good topic for the committee's newsletter.
5. Ken Golden will continue to follow up with CETL suggestions and report back to the committee about the new draft for QCC Faculty Teaching with Technology awards.
6. Hamid Namdar will continue to follow up on the updates for the attachments at the end of the committee guide.
7. IT offers one course called security awareness class, ACC course offerings are updated through their website. Paul Sideris will speak to Bruce Naples regarding to ACC course offerings such as participation, need identification, etc.
8. Wendy Ford proposed ideas for the committee's potential newsletter. Currently there are seven newsletters available on the committee's website. They are all in pdf format. The newest one is from 2007. The committee discussed about the feasibility of producing the newsletter, the potential topics included in the newsletter and the format, etc. The committee agreed that the newsletter should include descriptive articles to provide information for people on campus to be aware of what is going on regarding to information and technology resources at QCC.

Meeting was adjourned at 3:40 pm.