

The Committee on Bylaws
Minutes for 21 April 2004
Submitted by Susan Jacobowitz

Present: Peter Bales, Chair
Jannette Treue
Paul Marchese
Susan Jacobowitz
Jorge Fanjul

Absent: Paul Genko

New members. K. Kelly and B. Birchfield are coming on as new members of the committee for 1004-2005 – Jannette Treue, Susan Jacobowitz and Paul Marchese will also continue on the committee. Peter Bales will be leaving for a position on the Committee on Committees. Only members of the new committee are eligible to vote for a new chair – if possible, we will take care of that new business at our next meeting on April 28th, 2004, at 3 p.m. in the Social Science Conference Room.

Honors Committee. A recommendation has been made to elevate the Honors Committee from a special committee to a standing committee, The Committee on the Honors Program. It is suggested that it will consist of five (5) members who teach in the program, one (1) student, the Director of the Honors Scholars Program, the Director of Academic Advisement, the Admissions Coordinator of Recruitment and the Assistant Director of Counseling. The latter four members will be non-voting with the exception of a tie-breaker within their areas of expertise. The proposal will be presented at the May 11th meeting of the Academic Senate.

There followed discussion about whether or not it should be mandated that faculty members should be from different departments and whether or not the committee should have some say over the disbursement of funds within the program. It was left that these issues could later be addressed by the committee but need not be resolved now. The committee voted unanimously to present the proposal as is, although the Chair will also run it by several people to see about any small adjustments or revisions before the May 11th meeting. If the revisions or small, the draft will not be circulated amongst committee members again.

Motion. The motion to increase the membership in the Committee on Academic Development from three (3) to five (5) was unanimously approved.

Faculty Survey. As part of the Middle States evaluation, a faculty questionnaire is being developed. We are in possession of a draft and will review. It will be discussed at our next meeting on April 28th.

April 28th Meeting. Jannette has a conflict with being present at 3:00 next Wednesday, so depending upon the availability of our new incoming members, the meeting may be changed to 9:00 a.m. if that would accommodate everybody. Because we will be electing a new chair for the committee, it was felt that we should try to have as many members present as possible. Peter will send out a communication about what time the April 28th meeting will take place.