

Queensborough Community College Academic Senate Committee on By Laws

Minutes: September 22, 2010

Members Present : Janice Molloy (Chair), Liza Larios (President's Designee), Bryn Mader, Linda Meltzer, Tian Ren, Danny Mangra (Secretary)

Members Absent : Caf Dowlah (Steering Committee Designee)

Quorum Present: yes

- 1) Janice Molloy introduces herself as Chair and welcome everyone to the first meeting of Fall 2010 semester. Everyone present introduce themselves to the committee.
- 2) The agenda is to select the new secretary. The committee members elected Danny Mangra as the new secretary.
- 3) The minutes from May 12 were discussed. Such as
 - a) Approval of the annual report
 - b) Guidelines for ByLaws were unanimously voted again.
 - c) Having meetings with email was not approved.
- 4) First order of Business is the Academic Senate. Amending language to serve on the Academic Senate while on leave. On fellowship leave are not allowed to serve on Academic Senate but on other committees. Maternity leave and sick leave are also not allowed to serve on the Academic Senate.
- 5) Next Meeting is on Wednesday September 29 at 2pm-3pm in M317.
- 6) At the end of the discussion, a motion was made and seconded to approve the report from last semester.

The meeting was adjourned after half an hour.

Respectfully Submitted,
Danny Mangra
Secretary of the ByLaws Committee