

Queensborough Community College
The City University of New York
Department of Mathematics and Computer Science

MEMORANDUM

To: Dr. Devin McKay, Secretary, Academic Senate Steering Committee

From: Dr. Robert J. Holt, Chair, Bylaws Committee

Date: May 22, 2008

Re: Bylaws Committee, Annual Report 2007-2008

The Committee on Bylaws

Members:

Caf Dowlah

Joseph Goldenberg

Robert Holt (Chair)

David Sarno

Cheryl Spencer (Secretary)

Liaisons/Designees:

Liza Larios, President's Designee

Michael Altimari, Steering Committee Designee

Jan Ramjerdi, Committee on Committees Designee

There was no student representative this academic year.

Our mission is to consider and make recommendations regarding the Bylaws of the Academic Senate, the Bylaws of the Board of Trustees and, upon request of the Executive Committee of the Faculty, the Bylaws of the Faculty.

Activity

Our work this year was primarily concerned with two topics: Allowing the Academic Senate to fill vacancies that arise during the course of a term, and changing the date at which new Standing Committees have jurisdiction.

Filling Academic Senate Vacancies: The Bylaws Committee voted to adopt this paragraph to be added to Article I, Section 2:

In the event that there are vacancies in Faculty Member-At-Large positions or with the Adjunct members or CLT's or HEO's that cannot be filled by available

Alternates, these positions are to be filled by a direct vote by the entire Senate at the next regular meeting of the Academic Senate following the occurrence of the vacancy. The elected replacement Senator will then serve for the length of the remaining term of that Senator who has left the college, or for the period that Senator is on leave.

Changing the date at which new Standing Committees take effect:

In recent years the beginning of fall semester has been moved from September first to as early as August twenty-fifth, and it may be expedient for new committees to conduct business during the first week of fall semester. Consequently, the Bylaws Committee voted to change all occurrences of "September first" in Article VII, Section 3b to "the first day of the Fall Semester."

These two changes were approved and are now part of the Academic Senate Bylaws.

Changes to the Bylaws Committee

The new committee for the 2008-2009 academic year will be as follows:

Sarah Danielsson
Caf Dowlah
Joseph Goldenberg
David Sarno
Cheryl Spencer

Liaisons/Designees:

Liza Larios, President's Designee
Bryn Mader, Steering Committee Designee

There is currently no student representative for the 2008-2009 academic year.

Respectfully submitted,
Robert J. Holt, May 22, 2008