

Committee on Bylaws of the Academic Senate-AGENDA

Wednesday April 4, 2012 @ 5PM

Room A204

- I. Approval of the Agenda
- II. Approval of the Minutes of Previous Meeting 01/05/12
- III. New Business:

A. For the Committee on Bylaws, we consider for Resolution the proposed amendment to the Bylaws of the Academic Senate regarding Article VII, Section 27 which relates to The Committee on Writing in the Disciplines/Writing Across the Curriculum(WID/WAC) and detailed below.

Proposal for updating of Charges of the WID/WAC Committee into Section 26/27 of Article VII, "Committees," as follows:

Article VII The Committees

FROM:

(WID/WAC) WID/WAC Charges that are currently listed in the bylaws:

Section 26. The Committee on Writing in the Disciplines/Writing Across the Curriculum (WID/WAC)

The Committee on WID/WAC shall consist of the director or one co-director of the WID/WAC Program, three (3) faculty members from different departments who have participated in WID/WAC professional development and one (1) student.

The Committee on WID/WAC shall:

1. Oversee and make recommendations to the Academic Senate related to the WID/WAC program;
2. Review and make recommendations to the WID/WAC Director(s) concerning the WID/WAC Professional Development Program;
3. Consult with the Committee on Course and Standing on waiver requests from students on any writing intensive (WI) degree requirements that the Committee on Course and Standing may be called upon to decide;
4. Make the final decision on the designation and recertification of any course or section as WI;

5. Coordinate with the Curriculum Committee on issues concerning curriculum.

**And from:**

WID/WAC Charges that are currently posted on the QCC website:

**Section 26. Charge of the Writing in the Disciplines-Writing Across the Curriculum membership:** director or co-directors of the WID/WAC Program who shall serve as ex-officio members without vote, five faculty members who are certified or participating in the WID/WAC program from a cross section of disciplines and departments, and one student.

1. Oversee and make recommendations to the Academic Senate related to the WID/WAC Program;
2. Review and recommend changes in the criteria for a writing intensive (WI ) class to the Academic Senate for its approval;
3. Oversee a continuing WID/WAC Faculty Professional Development Program with the Office of Academic Affairs;
4. Hear and decide student cases requesting a waiver from any WI degree requirements;
5. Provide a list of current WI certified classes and the instructors certified to teach WI classes to the department chairs who will make the final decision on the designation of a course or section as WI each semester;
6. Insure through a certification and recertification process that all classes designated as WI meet the criteria for a WI class.
7. Provide the Committee on Committees with a list of faculty members who are participating in the WID/WAC program.

**And From: Section 27 based on latest version of Academic Senate Bylaws**

The Committee on WID/WAC shall consist of the director or one co-director of the WID/WAC Program, three (3) faculty members from different departments who have participated in WID/WAC professional development and one (1) student.

The Committee on WID/WAC shall:

- a. Oversee and make recommendations to the Academic senate related to the WID/WAC program;
- b. Review and make recommendations to the WID/WAC Director(s) concerning the WID/WAC Professional development Program;

- c. Consult with the Committee on Course and Standing on waiver requests from students on any writing intensive (WI) degree requirements that the Committee on Course and Standing may be called upon to decide;
- d. Make the final decision on the designation and recertification of any course or section as WI;
- e. Coordinate with the Curriculum Committee on issues concerning curriculum.

**To:**

WID/WAC Charges as approved in the February 29, 2012 meeting:

**Section 26. Charge of the Writing in the Disciplines-Writing Across the Curriculum (WID/WAC) Committee:**

*Membership:* The director or one co-director of the WID/WAC Program, five faculty members who are certified or participating in the WID/WAC program from a cross section of disciplines and departments, and one student.

1. Oversee and make recommendations to the Academic Senate related to the WID/WAC Program;
2. Review and recommend changes in the criteria for a writing intensive (WI) class to the Academic Senate for its approval;
3. Oversee a continuing WID/WAC Faculty Professional Development Program with the Office of Academic Affairs;
4. Review student petitions requesting a waiver from any WI degree requirements;
5. Provide a list of current WI certified classes and the instructors certified to teach WI classes to the department chairs who will make the final decision on the designation of a course or section as WI each semester;
6. Review the list of all classes designated as WI and encourage diverse course offerings across disciplines;
7. Provide the Committee on Committees with a list of faculty members who are participating in the WID/WAC program.

**Rationale:**

For the past several years, the charges as listed on the Committee's website most closely describes the work of the Committee, including the appointment of five (5) faculty members to the Committee. In addition, the Committee has regularly approved a list of WI designated courses to insure a broad selection of courses across disciplines. The

Committee members agree that it is unrealistic to ensure that all WI classes meet WI criteria, and to do so would impede on academic freedom. Finally, the Committee has traditionally overseen the certification process of faculty, not classes.

It follows that should the WID/WAC Committee charges be approved by the By-Laws Committee, that these changes would also be made to the "Guide for Committee on Writing Across the Disciplines/Writing Across the Curriculum (WID/WAC) Members" that was last edited in Spring 2007.

WID/WAC Charges that are currently listed in the bylaws:

**Section 26. The Committee on Writing in the Disciplines/Writing Across the Curriculum (WID/WAC)**

The Committee on WID/WAC shall consist of the director or one co-director of the WID/WAC Program, three (3) faculty members from different departments who have participated in WID/WAC professional development and one (1) student.

The Committee on WID/WAC shall:

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8. Consult with the Committee on Course and Standing on waiver requests from students on any writing intensive (WI) degree requirements that the Committee on Course and Standing may be called upon to decide;
9. Make the final decision on the designation and recertification of any course or section as WI;
10. Coordinate with the Curriculum Committee on issues concerning curriculum.

**And from:**

WID/WAC Charges that are currently posted on the QCC website:

**Section 26. Charge of the Writing in the Disciplines-Writing Across the Curriculum** *membership:* director or co-directors of the WID/WAC Program who shall serve as ex-officio members without vote, five faculty members who are certified or participating in the WID/WAC program from a cross section of disciplines and departments, and one student.

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10. Oversee a continuing WID/WAC Faculty Professional Development Program with the Office of Academic Affairs;
11. Hear and decide student cases requesting a waiver from any WI degree requirements;
12. Provide a list of current WI certified classes and the instructors certified to teach WI classes to the department chairs who will make the final decision on the designation of a course or section as WI each semester;
13. Insure through a certification and recertification process that all classes designated as WI meet the criteria for a WI class.
14. Provide the Committee on Committees with a list of faculty members who are participating in the WID/WAC program.

**To:**

WID/WAC Charges as approved in the February 29, 2012 meeting:

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