Queensborough Community College  
City University of New York  

CURRICULUM COMMITTEE  
of the Academic Senate  

Minutes of the Meeting held on January 29th, 2013  

Present: Dr. Philip Pecorino (Chair), Dr. M. Santoro, Dr. M. Chauhan (Secretary), Dr. D. Klarberg, Dr. D. McKay, Dr. R. Yuster, Dr. A. Corradetti (Ex-Officio), Dr. K. Steel (Vice President, invitee), Dr. A. Borrachero (Designee).  

Absent: Dr. K. Pearl  

1. The meeting was called at 2 pm in H-345.  

2. Minutes of Dec 4th, 2012 meeting were approved.  

3. Vice President Steele explained that some items (e.g., BI -130) from the December Agenda of the Academic Senate were sent to the CUNY Chancellor’s Report without prior approval of the Queensborough Academic Senate and that was an error on the part of a staff member in the QCC Office of Academic Affairs. He/she collected all the courses from the agenda of the Senate and submitted it not knowing that all of the courses were not approved by the Senate.  

4. Several new courses from the Foreign Languages Department with the course structure of 3 credits/3 class hours and 1 recitation hour were approved by the QCC Academic Senate in November, 2012 but were not sent to the Pathways review committee. V.P Steele commented that these courses were not sent forward because the College would not offer them. Her claims that they were not sent forward because they did not conform to the Pathways guidelines of CUNY OAA were not accepted. A discussion ensued concerning the reasons for that claim.  

5. V.P Steele responded to the notice that some of the courses approved by the Academic Senate for the Common Core were not submitted to the Pathways Common Core Review Committees (CCRC) from the college and are not listed in the special report sent to the Chancellor for the January 28, 2013 meeting of the CUNY BOT. She stated that they were withheld because they are not yet approved by the CCRC. She stated that some were not sent to the CCRC.  

6. According to V.P Steele, English 101, 102 and 103 though approved by the QCC Curriculum Committee did not make it to the CCRC since the English department needs to decide what to do for the extra hour in the courses (3 credit/3+1 Hr) (scheduled hr/recitation hr). Chairperson Pecorino pointed out that the Department of English faculty were well aware that the courses were sent to the Committee on Curriculum and then on to the Academic Senate and there were no objections from anyone in the Department of English. He also noted that they did conform to the latest CUNY OAA guidelines issue on 10-10-12.
7. It was reported that although the QCC Academic Senate approved of a NEW AA degree program with 12 concentrations in November of 2012, the QCC administration sent forward a proposal for a revision in the current AA degree program with 12 new concentrations. Without informing the Committee on Curriculum nor the QCC Academic Senate, this changed proposal was submitted to CUNY OAA and has been sent back for revision since CUNY OAA stated that there were potential TAP (financial aid) issues if students were to accidentally choose Common Core courses in a manner that might result in an accumulation of credits above 60. According to Dr. Corradetti common core required courses for the major should be listed clearly so that the students do not end up taking more credits than required for graduation. He is working on a new format for presenting the degree program to minimize students having Pathways accidents.

8. Three (3) QCC A.S degree programs with revisions (Business administration, VAPA and Gallery and museum studies) as approved by the QCC Academic Senate in November 2012 were submitted to CUNY OAA and have been sent back for revision since CUNY OAA stated that there were potential TAP (financial aid) issues if students were to accidentally choose Common Core courses in a manner that might result in an accumulation of credits above 60. According to Dr. Corradetti common core required courses for the major should be listed clearly so that the students do not end up taking more credits than required for graduation. He is working on a new format for presenting the revised degree programs to minimize students having Pathways accidents.

9. DEPARTMENT of BUSINESS has submitted revision in Certificate program
FROM: Microsoft Office Applications Proficiency Preparation Certificate
School Secretary Certificate; Accounting/Office Administration Technology Certificate
TO: Office Administration Assistant Certificate to attract more students to the new course.

10. DEPARTMENT OF SOCIAL SCIENCES, New Courses ANTH 160 and ANTH 170 Sex and Gender has incomplete bibliography sections. Examples of text books lacks complete details. Revisions are requested.

11. Professor Mcgill is invited to the next meeting on Feb 5th to discuss courses submitted.

12. Meeting was adjourned at 3.35 PM

Respectfully submitted,

Moni Chauhan