Minutes of the November 16, 2010 Meeting

Present: Dr. Aranzazu Borrachero (Chair), Dr. Moni Chauhan, Dr. Philip Pecorino, Dr. Anthony Kolios, Dr. Richard Yuster, Dr. Caf Dowlah, and Dean Arthur Corradetti (Ex-Officio),

Absent: Dr. David Klarberg, Fiona Ng (student representative).

1. The meeting was called to order at 2:00 pm.
2. Minutes of 11/9/2010 meeting were accepted and approved.
3. Dr. Mona Fabricant, chair math department was invited to the meeting and she reviewed, and discussed several issues pertaining to the necessity of the new course MA-121 (Elementary Trigonometry) in the math department. Since many transferring students do not have Trigonometry in high school this seven weeks course will be taken as a co requisite to MA 440. The course was unanimously approved by the committee.
4. Dr. Brenda Hersh was invited from the business department to discuss the particulars of the prerequisite changes for BU-803, BU-903 and BU-916. The committee was concerned about prerequisite changes for BU-903 and BU-916 as it is better for students to acquire touch-typing skills before taking BU-903, and what will be the consequences of elimination of prerequisites BI-520 and BI-403 or BU-903 for BU-916 on student success. The chairperson of the CC Committee will request Dr. Falik Chairperson of Business department to justify for these changes. BU 803 was unanimously approved by the committee and request was made to change the title to “Advanced Typewriting/Keyboarding and Software Transcription/Projects”.
5. The meeting adjourned at 3.30 pm.

Respectfully submitted,
Moni Chauhan
Secretary of the Curriculum Committee