Minutes of the March 23, 2009 Meeting

Present: Dr. Phil Pecorino (Chair); Dr. Marjorie Deutsch (Secretary); Dr. Sasan Karimi; Professor Salvitti-McGill; Dean Karen Steele (Ex-Officio); Professor Alex Tarasko; Professor Craig Weber; Dr. Richard Yuster
Absent: Sheng Tai (Student)

1. The meeting was called to order at 2:00 pm.

2. The minutes of the March 10, 2009 meeting were accepted and approved.

3. The course changes submitted for the Massage Therapy Program - HA-100 (Foundations of Therapeutic Massage), HA-103 (Eastern massage II), HA-203 (Massage Practicum I), HA-204 (Massage Practicum II), HA-220 (Pathology for Massage Therapy I), as well as the change in repeat policy, were unanimously approved.

4. The new course proposal for HI-190 (Genocide in the Twentieth Century), submitted by the Department of History, was unanimously approved.

5. The new course proposal for BI-470 (Environmental Science) was reviewed and discussed, and several issues were brought up and sent to the attention of the Department:
   - In Item #8, the last three items are not Gen Ed objectives, and would necessitate additional outcome and assessment work
   - Clarification needed for the distinctions between, and focus of this course and BI-501; request for syllabus for both these courses
   - Will any student be given credit in the same degree program for taking both BI-470 and BI-501?
   - Items #12 and #17: How do the field trips integrated with course assignments and activities? Do they differ from the field trips of BI-501?
   - Transferability within CUNY and non-CUNY colleges; would this course be excluded from the LS1 concentration?

6. The new course proposal for BI-457 (Seminar in Biological Sciences)
   - Item #8 – 1st and 3rd items are identical
   - Use of word “eligible” in item #19 is unclear.
   - Item #4 – “Permission of the Instructor” – What is the basis for this determination?
- Item #6 – “Capstone” is not a degree requirement. Would this be a capstone in LS1 only, or other degree programs?
- Recommendation that course description omit mention of specific methodology (“CREATE” methodology)
- Transferability of course in CUNy and non-CUNy colleges
- Should there be a mathematics prerequisite, as students are asked to analyze and interpret data

7. The Pilot Course – BI-115 – *(Introduction to Biology for Science Majors)* was reviewed, and several issues were discussed and sent to the attention of the Department:
   - Request for syllabus to determine mathematical graphing skills incorporated into the course (re issues of math prerequisite)
   - Request for clarification of term “Pilot course” and how long will it be run before determination is made as to its effectiveness
   - Will this be transferable?
   - How does this course differ from BI-110 and BI-140? Can a student receive credit for BI-110 and B-115?
   - What is the relation of BI-115 to BI-301 and B-302 re pre-Nursing students?

8. The changes related to admissions into BI-330 and BI-331 are enrollment management issues, and can be handled by the department or Office of Academic affairs.

9. The new course proposals for LC-121 *(Mandarin for Students of Chinese Heritage I)* and LC-122 *(Mandarin for Students of Chinese Heritage II)* were reviewed and the following issues were brought up:
   - Inclusion of 2nd listed Gen Ed objective (“analytical reasoning…evaluate evidence) – How would this objective be met?
   - Clarification of placement procedure for LC-121 (“Departmental permission”)
   - Transferability of these course, both for CUNY and non-CUNY colleges
   - Item #6 – Suggested revision: “This course may be applied to a Foreign Language requirement, a Humanities elective requirement, or a Liberal Arts and Science elective requirement for any degree program.”

10. The new A.A.S degree proposal in Visual and Performing Arts Programs will be discussed at our next meeting, on April 7, 2009.

11. The meeting adjourned at approximately 3:50 pm.

Respectfully submitted,
Marjorie Deutsch
Secretary of the Curriculum Committee