Minutes of November 30, 2004
Location H 345 2 PM

Present: Dr. Lorena Ellis (Chair), Dr. Frank Cotty, Dr. Phil Pecorino, Prof. Rosa Rusinek, Prof. Kathleen Villani, Dr. Richard Yuster, Dean Karen Steele (ex-officio);
Invited to present their proposals: Prof. David Lieberman and Prof Stuart Asser

1. The minutes of the November 23, 2004 were accepted as amended.

2. The chair’s report was received.
   a. Dr. Ellis distributed an updated version of Attachment 3 – Guidelines for Submission to the Curriculum Committee to be revised by the committee and added to the Curriculum Committee Guide.
   b. Dr. Ellis distributed for consideration a proposed template for “Proposal of Course Revisions” for the Curriculum Committee Guide.

3. Dr. Stuart Asser presented the ET 720 course. He agreed to have the list of electives to the New Media Technology, Computer Engineering Technology and Electronic Engineering Technology curricula updated to reflect the addition of ET720. Dr. Asser will email these changes in curricular electives and add a statement showing transferability of the New Media Technology degree to York College to Dr. Ellis. ET 720 was approved by the Committee.

4. Dr. David Lieberman represented the Physics’ Department’s proposed revisions of PH231, PH232, PH235, PH301, PH302, PH411, PH412, and PH413. He agreed to resubmit indicating he will not push for a change in the number of credits of each of the courses, especially because a change in credits would require changes in several curricula. Dr. Lieberman will supply us with a grid comparing course hours of QCC’s Physics courses with Physics courses in the New York City area.

5. The committee approved revisions of ED115

6. The committee delayed action on proposed additions of MU208 and MU209. The committee requests to know how the two courses are proposed to fit into curricula (ME and FA), and if they will be accepted toward the music concentration in the A.S. degree in Fine and Performing Arts.

7. Consideration of additions of English courses EN223, EN224 and EN225 was deferred; the English Department has not provided the revisions.

8. A proposed Certificate in Writing and Literature was referred back to the English department.

9. The committee called for a joint meeting with members of the WID/WAC subcommittee prior to accepting the revised WID/WAC proposal. The joint meeting will be scheduled for Tuesday Dec 7 at 2 PM. A second meeting may be needed on Thursday December 16 at 10 AM

10. The Updated PowerPoint presentation was distributed for consideration

The meeting adjourned at 4:30 PM

Respectfully submitted,

Dr. Frank Cotty

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