Minutes of the March 16, 2004 Meeting

Present: Dr. Lorena Ellis (Chair), Dr. Tom Gerson, Dr. Kenneth Pearl, Dr. Phil Pecorino, Dr. Roza Rusinek, Dr. Raji Subramaniam and Dean Kathleen Allen (ex-officio)

Absent and Excused: Prof. Kathleen Villani

1. The minutes of the March 9, 2004 meeting were approved.

2. The Curriculum Committee recommends that the Office of Academic Affairs work with the academic departments on a plan to remove seldom offered classes from public view, while maintaining them in both print and electronic forms, so that they would remain available for the Office of Academic Affairs, academic departments, Curriculum Committee and other college agencies.

3. The Curriculum Committee recommends that the Office of Academic Affairs work with the academic departments and the Registrar, in order to devise a new set of prefix codes for classes to insure that all academic disciplines have their own distinct codes and can be entered into the database used by QCC and CUNY. This will ensure that students have access to information about all courses when they register by computer.

4. The Curriculum Committee approved a change in prerequisites for ED-110 proposed by the Department of Social Sciences. The previous co requisite, EN-101, will be changed to a prerequisite of BE-122 (or BE-226) or satisfactory score on the CUNY/ACT Assessment Test.

5. The Curriculum Committee approved two new courses proposed by the Department of Physics: PH120 - Principles of the Physical Environment and PH1121 - Introduction to Meteorology.
6. A subcommittee of the Curriculum Committee will explore the following issues concerning Basic Education courses during the 2004-2005 academic year:

   a) The effectiveness of the remediation program in relation to QCC classes.
   b) Do BE classes prepare people well enough to enter EN101 and other classes that have BE as a pre or co requisite?
   c) A possible survey of those faculty who teach classes with a BE pre or co requisite or have EN101 as a co requisite.

Respectfully submitted,

Kenneth Pearl
Secretary of the Curriculum Committee