

DRIVER

SUMMER 2009

**Accredited and
Registered
by the
New York State Board
of Regents**

July 1- August 6, 2009



EDUCATION PROGRAM

**Call Continuing Education
at 718.631.6343 to Register**

**The Office of Continuing Education
Queensborough Community College**

THE CITY UNIVERSITY OF NEW YORK
222-05 56th Ave., Bayside, NY 11364-1497



Eligibility. All high school students are eligible to register for the Driver Education program provided they are or will be 16 years of age by July 1, 2009. You must have a Learner's Permit or Junior License before the first class.

Objectives

- Acquire safe driving skills and defensive driving awareness.
- Earn the MV 285 "Completion Certificate," providing eligibility for 10% to 15% discounts on insurance premiums with most companies; *Duplicate cards, \$20.*
- Qualify those who successfully complete the course to apply for senior driver's license at age 17.

TUITION AND FEES. Tuition is \$555 (does NOT include textbook cost of \$40). **Full tuition must accompany your application/registration** — see attached Forms A and B. (Additional fees, not payable to QCC, include learner's permit and optional road test service fee.)

Summer 2009 SCHEDULE

Classes start: Wed July 1, 2009; end Thurs August 6, 2009.

REGISTRATION

1. To reserve a place, complete Form B (attached) and include \$555 tuition. **Partial payment not accepted.**
2. Complete both Form B (registration) and Form A (application).
3. Make checks payable to QCC, or pay by VISA/MasterCard/Am Ex/Discover or money order.
5. You may register by mail, by FAX (718.281.5538) — Starting Now — or in person.

Office Hours (Library Bldg., Rm 118P):
Monday-Friday, 9 a.m.-5 p.m.
No Saturday Office Hours.

This program is an introduction to driving; additional practice outside of class will be needed.

REFUND POLICY

- 90% of total tuition fee will be refunded if requested in writing prior to first class.
- No refunds after classes have begun.

Many ways to register:**EMAIL-IN QCCContinuingEd@qcc.cuny.edu**

Use Registration form with your signed MasterCard, VISA, Discover or Amex authorization.

FAX-IN 718.281.5538

Use Registration form with your signed MasterCard, VISA, Discover or Amex authorization.

MAIL-IN**to the address indicated on Registration form**

Send registration form to address indicated — with your check or money order (including \$15 registration fee for free courses) payable to Queensborough Community College, or your credit card number.

PHONE-IN 718.631.6343

It takes just 3 or 4 minutes using MasterCard, VISA, Discover or Amex. Please be patient if placed on hold due to volume of calls. Have all information ready for EACH student.

ONLINE REGISTRATION cep.qcc.cuny.edu

Link to our programs to register and pay through credit card directly. Simple step-by-step process to register at any time, any place, 365 – 24/7.

For discounts, cash & check, money order, and voucher programs, please contact office directly at 718.631.6343 to register.

WALK-IN Library Building, Room 118P

DAYS: Monday through Friday, 9am-4:45pm (Skip Dates 6/26; 7/3, 10, 17, 24, 31; 8/7)

EVENINGS & SATURDAYS: Not available during the summer.

WEB-DOWNLOAD www.qcc.cuny.edu/ContEd

Visit our website and download the registration form in the Bulletin. Then just fax or mail-in per above!

**SPECIAL DISCOUNTED PRICING for Summer 2009
10% for**

- Early Registration: May 8th for all programs except Kids College on May 22nd
- First Time (New) students with QCC Continuing Education
- QCC Alumni with ID Card

10% for courses less than \$150; 25% for courses over \$150

Note: Only one discount applicable per registrant. All discounts will be taken on tuition only.

PAYMENTS

No partial payments accepted. Cash payments must be in person for exact amount.

PERSONAL CHECKS

Only accepted ten days prior to class start date.

PURCHASE ORDER & VOUCHERS

For Employee Training. Organizations enrolling staff for training and development purposes will be invoiced if a purchase order number is quoted. Not available online.

LOCATION

Office of Continuing Education, Room L-118P
Queensborough Community College
222-05 56th Ave. (near Springfield Blvd.), Bayside, NY
Telephone: 718.631.6343
Fax: 718.281.5538

DIRECTIONS TO THE COLLEGE

The campus is easily accessible by car from all parts of Queens and Long Island. It is just a few blocks north of the Springfield Boulevard exit on the Long Island Expressway, and immediately south of the Northern Boulevard exit on the Cross Island Parkway.

Subway and Bus Routes to Queensborough:

From Flushing: Take Main Street Flushing Line (No. 7) to Main Street Flushing Station. Take Q27* bus to Springfield Blvd. and 56th Ave. Walk east to campus.

From Jamaica: Take F train to 169th St. and Hillside Ave., then the Q30 bus via Horace Harding Blvd. to Springfield Blvd. Walk north to 56th Ave. and turn right to campus. You can also take the E, J, or Z trains to Sutphin/Archer station, then the Q30 bus from there.

From the Bronx: Take the Q44 bus to Main Street, Flushing. Transfer to the Q27* bus and proceed to Springfield Blvd. and 56th Ave.

From Nassau County: The N-20, N-21 bus line from Nassau County stops at the corner of Northern Blvd. and 223rd St. (Cloverdale Blvd.). The bus makes stops in the towns of Glen Cove, Roslyn, Manhasset and Great Neck.

Via City Bus from Queens high schools:

- From Francis Lewis H.S., take Q30 to Springfield Blvd.
- From Bayside H.S., take Q31 to 48th Ave. and transfer to Q27*.
- From Van Buren H.S., take Q27* along Springfield Blvd.
- From John Bowne H.S., take Q88 to 73rd Ave. and Springfield Blvd., and transfer to Q27*.

* The Q27 bus stops on the campus on weekdays only (Mon. - Fri.)

QCC CONTINUING EDUCATION REGISTRATION FORM

First Name: _____

Male Female

Address: _____

Birth Date: _____

State: _____

City: _____

E-mail: _____

Day Phone: () _____

() _____

Tuition

Session Letter(s) Title

COURSE

\$ _____

\$ 15.00*

Registration Fee

Make checks payable to: Queensborough Community College
and Mail to: Office of Continuing Education, Room I-118P
Queensborough Community College, Bayside, NY 11364-1497

* Payable one time per semester. \$25 Late Registration Fee
within 3 Full Business Days of course start date.

PAYMENT METHOD: Cash is processed by the Bursar's Office. To expedite registration, please use other payment methods.

Check Bank Check or Money Order Check # _____

Charge: VISA MasterCard AMEX Discover Card # _____

Exp. Date: _____

Please include extra numbers found on back of card

QUEENSBOROUGH **CUNY**
COMMUNITY COLLEGE

OFFICE OF CONTINUING EDUCATION

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